



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**SETH HIRACHAND MUTHA COLLEGE OF
ARTS, COMMERCE AND SCIENCE**

- Name of the Head of the institution **MRS. VAISHALI GOKHALE**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **9324231589**
- Mobile no **9323257581**
- Registered e-mail **mutha_college@yahoo.co.in**
- Alternate e-mail **iqacmutha@gmail.com**
- Address **ADHARWADI JAIL ROAD, UMBARDE
GAON, KOLIVALI, KALYAN**
- City/Town **KALYAN**
- State/UT **MAHARASHTRA**
- Pin Code **421301**

2.Institutional status

- Affiliated /Constituent **AFFILIATED**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **UNIVERSITY OF MUMBAI**
- Name of the IQAC Coordinator **MRS.ANUJA BRAHMA**
- Phone No. **9702923455**
- Alternate phone No. **9324231589**
- Mobile **9702923455**
- IQAC e-mail address **iqacmutha@gmail.com**
- Alternate Email address **mutha_college@yahoo.co.in**

3.Website address (Web link of the AQAR (Previous Academic Year) <https://shmutha.org/aqar-reports/>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://shmutha.org/academic-calender/>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.26	2014	24/09/2014	23/09/2019
Cycle 2	B	2.07	2019	08/01/2020	07/01/2025

6.Date of Establishment of IQAC **13/02/2002**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NIL

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC tried to keep all the stakeholders united.

Maximum programs conducted to help the community during pandemic

Tried to upgrade the teaching team by attending maximum FDPs

Students are provided all possible help required for understanding during virtual classes.

All stakeholders are kept fit in various ways.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar	Academic Calendar prepared and implemented
SOP's To carry out the admission process as per guideline of University of Mumbai & as per the covid-19 norms Govt. Of Maharashtra	Admission process was carried out successfully as per the norms and guidelines. NCC cadets and certain members were given charge to inspect the cleanliness of the campus.
Faculty development program	Faculty development programs i.e. Webinar on Intellectual property Rights, Govt e market & How to prepare for NET/SET/ PHD? were conducted.
To develop patriotism and to improve social values among the students	Celebration of birth and death anniversaries of national heroes, celebration of different days like Hindi diwas, yoga day, etc, organization of rallies and drives for nearby locality and Statue cleaning activity was carried out by the NCC & NSS
E- content development	Teachers have developed e content. The lockdown from March 16th 2020 resulted in teachers communicating with students through google classroom, zoom app, etc.
E- resources made available for the students.	Considering the turbulence of time the e- contents are made available for the students at departmental level to cope up with the changing pattern of teaching learning process due to pandemic covid-19.
Organization of Vaccination Drive	Considering the need, Vaccination drives were held for Staff, Students, People from the locality in the campus.
Upgradation of Library facility	Since the lockdown situation,

	the Library is upgraded for better and maximum benefits of the students and staff.
For upgradation of students and teachers organization of Webinar/seminars	Webinar on cyber security, Marine Pollution, Minority Rights, Budget 22, Fitness & Nutrition -post covid care,
"Go Green Week" under Azadi ka Amrut Mohotsav	Felicitation of garbage collector Webinar on 'Recycling of waste for better tomorrow'' Webinar on 'Global warming' Webinar on "Clean earth Green Earth"
Orientation for students on Online to Offline Examination	Seminar on Online to offline examination to orient the FY students regarding the examination was conducted
National Conference	National conference on "Digital Transformation During Pandemic Era" was organized by IQAc & Research Cell of the college.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Seth Hirachand Mutha Shaikshanik Trust	14/09/2022

14. Whether institutional data submitted to AISHE

Part A

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and compliance to the decisions have been uploaded on the institutional website?		
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14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	11/02/2022

15. Multidisciplinary / interdisciplinary

College is affiliated to the University of Mumbai and follows the CBCS pattern as per the norms of University. The choices are

provided in selecting the subjects & faculty for mainly undergraduate students by counseling them at the entry level. Also postgraduate students are provided proper guidance at the admission stage. The college also conducts certificate courses & add-on courses.

Some faculties from Arts/Commerce/Science/IT/CS are consolidated faculty. The subject specialization of faculty members is utilized in various streams. Subjects like Communication, Law, Foundation course, Economics, Information Technology are taken by the consolidated faculty members.

16.Academic bank of credits (ABC):

The college is affiliated to the University of Mumbai and follows the CBCS pattern. The college will initiate the registration process for ABC as per the guidelines provided by the University of Mumbai. The faculties are always using innovative methods for better understanding of the subject. Communication games, Group Discussion, Presentation, Assignments/periodic class tests/ open book tests are conducted to weigh the understanding of the students. The college has initiated its best practice by developing e- content for the students and the same are saved on departmental drives and the access is given to the students.

17.Skill development:

We believe in the overall development of the students, hence along with theoretical knowledge we try to hone their practical skills which will help them to achieve their goals.

To increase the employability the college is initiating skill development certificate courses viz. Tally , ITR filing, Bridal makeup, personality development, etc.

The college always strives to provide value based education to inculcate ethical universal human values amongst the learners by organizing various seminars viz. Human Rights, Constitutional Day, Kranti Diwas, voters' day , Gandhi jayanti, awareness campaigns (Aids awareness rally, Say no to Tobacco). Under the banner NCC, NSS, DLLE programmes are scheduled, which will inculcate good values among them, like cleanliness, social attachment & caring. They become confident, responsible gentlemen. Computer literacy sessions are also conducted by the college to enhance the computer skills of the students.

College is well equipped with the infrastructure and

technology required for conducting the skill development courses in the blended form.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The students in the institution are mostly the first generation learners & are from vernacular media, so the faculties are using bilingual methods to make understanding of the subject easy. The college is also providing a BA program in Marathi medium.

College has Committees like Marathi Vangmaymandal, cultural, literary under which various programmes are organized to make them aware of the culture of local rural communities and to boost up their confidence.

Considering the needs of the students, different webinars are organized like forts of maharashtra. Celebration of Hindi Diwas, Kranti Diwas, Marathi Bhasha Diwas, Ganeshutsaw, Navratri, Maharashtra Day et. by organizing elocution, debate, slogans, poem recitation like competitions. Students are motivated to participate in such events to make them aware of Indian culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is always focusing towards the overall development of the students.The learning outcomes are communicated to the faculty members in the departmental meetings by IQAC and the outcomes of the various courses the faculties are communicating to the learners at the beginning of every semester.The copies of program outcomes are uploaded on the website of the college. The faculties conduct various activities such as group discussion, presentation, debate, quiz, class tests, guest lecturers, case study etc. to measure the learning outcomes of the learners.

20.Distance education/online education:

The college is situated in the ruler area so the learners are mostly the first generation learners and are from lower middle class background and to increase the employability of these students the college is planning to start vocational courses. TThe institute is planning to be the center for ODL and for the same the institute has Initiated the process with YCMOU

The institute is well equipped with the facilities i.e. infrastructure and technology required

for blended learning. The college has wifi connectivity with

proper bandwidth. Students are provided all such facilities in the classrooms and library with online journals.

Extended Profile

1.Programme

1.1	490
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	238
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	126
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	89
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	35
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	35
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	1751782
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College adheres to the curriculum designed and prescribed by the University of Mumbai . The College has an effective mechanism to monitor effective implementation of the curriculum. Faculty meetings at the departmental level are conducted and the workload distribution among the faculty members is done • The Academic Calendar is prepared at the beginning of each academic year and it is uploaded on the website. Teachers plan their teaching schedule and ensure the completion of syllabus well within the schedule. Academic activities are regularly monitored by the IQAC. • The HOD monitor the syllabus completion regularly. • Students centric methods such as participative , project based ,computer assisted learnings and Bridge Courses are effectively used. • IQAC plays a proactive role in this process. • The departments organizes co/extra curricular activities, workshops, peer teaching, book

reviews, etc. •The college has a central library with access to books, journals, e-resources. College provides Book Bank facility to the students. Each department has a E library. The faculty members are encouraged to modify the method of teaching to accommodate different kinds of learners at a different pace. Interactive techniques viz group discussion, debates, presentations and application of ICT resources are used to evaluate the performance of students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Due to the outbreak of COVID 19 and subsequent lock downs declared from time to time, Heads of the different departments were informed about the conduct of online lectures, practicals and various activities through GoogleMeet, Classroom, Zoom. After discussing with the Principal, IQAC plan academic, co-curricular and extracurricular activities at the beginning of the year taking into consideration the pandemic situation & the guidelines received by University & Govt. The Principal and the Examination Committee together plan the dates of internal tests, ensure timely submission of question papers and assessment of answer sheets. WhatsApp groups were used to share academic and exam related information with the students. Detailed Examination schedule was announced in advance, by the Examination Committee through WhatsApp groups. To make students familiar with the examination pattern, class tests and mock tests were conducted well in advance. As per the guidelines received from University of Mumbai & the Cluster college the examination of SEM I/III/IV/V/VI are conducted on an online platform & SEM II exam was conducted in offline mode.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

51

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The vision, mission, motto and core values of the college speaks about these cross-cutting issues. The cross cutting issues like Professional Ethics, Gender, Human Values, Environment Sustainability are the parts of almost all the courses of Arts, Commerce and Science.

Institution provides equal opportunities to both genders in terms of admission, choice of courses, programmes and participation in curricular & extracurricular activities

For nurturing students in all aspects to stand in competitive environment Subjects Communication skills, Business Ethics, Entrepreneurship management, etc. helps students in Personal grooming, self confidence, improves Leadership skills, & inculcate in them responsible behavior.

The Institution takes utmost care to inculcate values like Humanitarianism, patriotism, justice, equality, honesty,

tolerance, etc. The syllabus of the subjects of Foundation Course, foundation of human skills, Law includes human rights, duties, national responsibilities. On the Basis of this curriculum, the College takes Initiative to develop the positive approach amongst the student towards society through co-curricular activities of NSS/,NCC and DLLE

Subjects like Environmental Studies, Green science, Green technology help to sensitize about the changes related to environment Ecosystem, Biodiversity and Conservation, Environmental Pollution,etc. The issues are addressed through .Tree Plantation . Plastic ban. Segregation of waste . drive for e-waste Minimum use of paper .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

7

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://shmutha.org/student-satisfaction-report/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://shmutha.org/feedback-form/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

236

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

126

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teachers identify the different categories of learners during the teaching-learning process by interacting and engaging with them on a regular basis. The slow and advanced learners are identified on the basis of students' performance in the semester-end examination. Exam preparatory lectures and revision lectures are arranged for the slow learners and repeaters. Students are provided with study material for preparation of their examinations. Remedial lectures are conducted for slow learners. They are also encouraged to solve previous years' question papers by teachers. The advanced learners are promoted to make extensive library use, take class quizzes, group discussions, engage in peer teaching etc. Due recognition and felicitation of the advanced learners is done time to time and their names are put up on notice boards for their encouragement. Field visits, study tours and industrial visits are organised. Students are motivated to participate in College and intercollegiate level competitions to improve their confidence and other skills. Career guidance sessions are organized for both the slow and advanced learner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
236	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Innovative teaching aids are used by the teachers to make teaching student-centric. All the teachers make use of ICT in teaching. Teachers also encourage students to analyze case studies, write a review of books read by them. Students are made to read newspapers. Different programs including guest lectures, group discussions, competitions, quiz are arranged to encourage and develop the interest of students in the subjects. The departments take students for study tours and field visits where they get a chance to observe processes carried out in organizations and also interact with experts from industries. Studentcentric approach to learning is ensured by giving assignments to students which involve students making PPT seminars. In Science faculties maximum teaching is done on practical basis in laboratories. Debates and discussions on relevant topics are held as part of classroom teaching to improve their problems solving skills. Head of the Departments, IQAC members and the Principal keep regular checks on smooth and scheduled events of the staff, suggesting new ideas wherever necessary.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Learning through online video lecturing was continued throughout the pandemic period.

Links of online expert lectures and sessions in the relevant topics are shared by teachers as additional material for effective learning. Learners have access to course materials through remote devices. Every department had taken initiative to create a drive where all subjects (e notes) content were made available to the students for reference. The initiative taken by the College during the pandemic situation made all the faculty members of the institution well-versed in ICT tools and are regularly using them in their lectures to make teaching learner-friendly and effective. The institute has also conducted seminars/workshops/conferences on online platforms. Considering the need the college has increased the broadband speed and college is planning to increase the number of ICT rooms.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

35

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute is affiliated to the University of Mumbai. The college is following the examination pattern laid by the university. The college has a transparent mechanism to conduct mandatory and non-mandatory internal assessment requirements. The mandatory exams are conducted as per the norms of University of Mumbai and the non mandatory exams are conducted to improve the performance of the students. Complete confidentiality was maintained while setting the question papers. In the academic year 2021-22, all internal examinations and assessments for first term were done via online platforms preferably through the google classrooms, google forms. To make the online assessment transparent and robust, multiple choice question papers with answer keys were provided to satisfy the need of the system for uniform and easy assessment. Exam committee members were also trained for solving the technical difficulties and to have an observation on students appearing for online examinations. Second semester exams were taken offline with precautions. Coding and centralised assessment was held to maintain transparency. The college has a provision of Additional examinations. The examination section identifies the students who remained absent due to genuine reasons like medical grounds for a particular examination and informs them through notices about additional examination schedules.

File Description	Documents
Any additional information	View File
Link for additional information	https://shmutha.org/examination-time-table/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism developed to deal with internal/external examination related grievances is strictly as per the norms of the university, that makes it transparent, time bound and efficient. College Examination Committee looks after the students' grievances related to external as well as internal examination as per guidelines issued by university of Mumbai. The schedule of internal examination is prepared by the examination committee and

communicated to the students well in advance. The members of the Unfair-means Inquiry committee frequently observe the students appearing for the respective papers, conducted by the examination committee to curb the use of unfair-means or malpractices. Proper procedure is followed to deal with the victims, they are given equal chance to put forth their grievances before decisions are taken. Also students are free to interact about the grievances to the Principal of the college to solve the problems efficiently and transparently.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution is affiliated to University of Mumbai and follows the university designed programmes. Each Programme has specified outcomes which the students should achieve before graduation. The Programme and Course outcomes for all Programmes offered by the institution are stated and displayed on the website. The role of POs and COs are also explained and elaborated to the students also in their orientation programme as well as by teachers in their lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://shmutha.org/admission/courses-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution has a practice of conducting regular meetings of Heads of Departments and Coordinators with the Principal and IQAC which helps in reviewing the attainment of POs, PSOs and COs. Every department ensures that the Course Outcomes of various courses are attained through regular classroom teaching and

internal and external evaluation. Heads of Departments regularly review the completion of syllabus and attainment of outcomes during their department meeting. The subject teachers ensure that the expected Course Outcomes are covered while setting the question papers. Heads of all departments review the attainment of the Outcomes through analyzing the weightage given to each question and its reflection to the Course Outcome. Assignments, projects, field reports, internships, oral tests and examinations are used in the assessment process to measure the achievement of each program outcomes (POs), program-specific outcomes (PSOs) and course outcomes (COs).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://shmutha.org/admission/courses-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

87

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://shmutha.org/?s=student+satisfaction+survey>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Workshops, seminars and guest lectures on Entrepreneurship are organized. To provide awareness regarding IPR amongst faculty and students seminars are organized. The faculty & students are encouraged to take up research & developmental activities through the active Research cell of the college which makes them aware regarding this area and various workshops & seminars are organized by the research cell. Faculty members are encouraged to undergo professional development programmes and participate in Conferences, Seminars and Workshops. Leave is granted and financial support is provided to participants

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote and sensitize the students to social issues. Emphasis is given to orientation and holistic development of students leading to good citizenship. Department of Lifelong Learning and Extension, NSS, NCC and Women Development Cell of the institute undertakes various extension activities and outreach programs in the neighborhood community.

Tree plantation, environmental awareness, Swachha Bharat Abhiyan, AIDS awareness, Plastic awareness, Drug abuse awareness rallies, felicitation of Garbage collectors under go green week activities helps to sensitize the students towards the social issues.

NCC unit engaged in orientation of cadets to community service to sensitize them through cleanliness drive, tree plantation, statue cleaning activity, polio camp, covid-19 vaccination drive in and outside Campus. NSS and NCC organized Blood donation camps in collaboration with NGO. The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building and the ideal of self service.

The positive impact of all these efforts develops student-community relationship, leadership skill and self confidence in students.

File Description	Documents
Paste link for additional information	https://shmutha.org/news/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

48

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The management of the institution is always striving to provide the best infrastructure and physical facilities for the teaching-learning process. As the institute is situated at the outskirts of the city the college is providing Bus facility to the students and staff. The policy on infrastructure has been based on visualization of future requirements of all stakeholders who are directly or indirectly associated with the teaching learning process.

An adequate number of well-furnished, ventilated and spacious classrooms, Well equipped Gymnasium, conference halls, auditorium supports the teaching-learning process. Spacious laboratories for Chemistry, Zoology, Botany, Physics. The Laboratories are with adequate infrastructure, required equipment and accessories. Well maintained Computer laboratories with the updated software. Building is secured by a fencing wall, and is earthquake resistant. For an electricity backup generator and UPS batteries are also set up. LED lighting fixtures are used to minimize the usage of electricity. Playground is well developed with provision of flood lights.

Well updated library with Fully mechanized SOL software. Textbooks, reference books, e-journals, online journals, inflib net.. Security system, Closed Circuit cameras are in use. Campus is well planned and Eco friendly Wi-Fi access is provided in the campus, provision for separate parking for staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://shmutha.org/gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Auditorium with ICT and wifi facilities to conduct various curricular, extra-curricular and cultural activities. Conference halls with all the amenities to conduct

meetings, seminars, competitions etc. Spacious play ground is one of the attractions of our college. It is well equipped for different games including cricket net practice. Time to time it is updated and maintained, The floodlights are also set up, so that night tournaments can be held. Our school and college Annual days are celebrated without hiring any hall as at a time more than 2000 people can easily get accommodated here. Marriage, birthday parties, Engagement parties and celebrations of Management and staff are celebrated here without charging them. In the year 2017-18, football was played in the nation on Prime Minister's directions (instructions) on our ground. 20 different schools and colleges had participated and the game was played the entire day. Also the National level Volleyball team of Maharashtra was given 10 days training on our ground by the department of sports of Maharashtra. Also equipment for indoor games are available in abundance in the sports room. Intercollegiate tournaments are held every year. Gymnasium is well equipped with all necessary equipment. It has been developed with the help of aid obtained by the Sports Department of Government of Maharashtra. All stakeholders take the advantage of it and also take care of all the equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://shmutha.org/gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

277336

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is spacious with varieties of books & Integrated Library Management System (ILMS) SOL. Total number of books in the library are about 1069 , book bank books about 1000, 11 journals, 22 magazines and periodicals, online journal are also subscribed. Proper system of registration, issue return of books is computerized. About 15 types of newspapers are bought every day. Computers along with Wi-Fi access, copiers. Every year budgetary provision of about one lac for purchasing books. First year students are taken to library for orientation. Different genres other than text books available. For economically weak students book bank schemes. Collaboration with Kamla Devi College and R.K.Degree College so that it becomes convenient for the stakeholders to access the information. About 20% accommodation is made available in the reading room. For the needy students, during exam period timings of reading rooms are extended.

On holidays also it is kept open on their special demands. Library audit is also done and the corrective measures are taken into consideration to upgrade the system. College has 56 volumes of encyclopedias. Percentage per day usage of the library by students and teachers are maintained.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

114041

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

31

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has upgraded its IT facilities including Wi-Fi frequently as per the needs and requirements. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD projectors, Xerox machines. Online admission process, website, and various softwares are also in process. Every Computer has additional backup with the UPS system. The teaching and learning process is enhanced through incorporating ICT tools and e-resources. For student security and monitoring, CCTV cameras are installed in every classroom, laboratory, corridors, campus, college entrance and exit, and library. Students are allowed to use computer labs and internet facilities for doing their projects, assignments and presentations apart from routine practical work. The college has appointed a full time computer maintenance engineer and technician for regular maintenance of computers. The college uses the latest licensed software and the security system. Various soft wares like R-tool, Scilab, Net Beans etc are used as per the demand of the syllabi.

Internet connection is controlled through an internal control system. IT and Wi-Fi facilities are made available in the following places. Chairman's Cabin Principal's Cabin College Office: For students' data and admission purposes: Examination Room, Library, Computer lab, Conference Room, Auditorium, Common staff room, Common passages mainly for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

636148

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the activities of the college are under the supervision of the Principal. Most of the policy decisions were undertaken in the CDC. The allotment of classrooms and other support services as well as teaching learning activities are done through the supervision of Principal in coordination with the HODs Sports committee supervises sports and Gymkhana activities of the college. The College has 1 NSS unit under the supervision of 1

programme officer. The Principal & IQAC guides the programme officer in conducting NSS activities of the college. The cultural committee looks after cultural events like drama, singing, dance, music, literary events etc. The students council communicates students' requirements to the college

administration and it organizes co-curricular activity based intercollegiate competition 'Kshitij' The Forums organizes seminars, workshops and lectures of eminent personalities. The Library and reading room facilities are provided to the students under the supervision of Librarian. There is a Library committee to guide the Librarian. College follows proper standard operating procedures for maintaining and utilizing physical, academic and support facilities. The college has installed a generator to cater to the needs of computer labs, laboratories, the office, and classrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

10

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

126

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates holistic development of the student by providing opportunity to actively participate in following committees.

College Development Committee and IQAC have students' representation as per norms. Where students express their views freely and their inputs have weightage in the College Development.

NCC: Boys and Girls Units as an important wing has Junior Under Officer (JUO) and Senior Under Officer (SUO) coordinating NCC cadets under the guidance of NCC officer. Adventurous and Regular NCC camps are always attended by the students where they represent College and Community as well.

NSS & DLLE: Students acquire Leadership qualities during regular and camping activities.

Mentoring: Teachers while mentoring the group of students select one promising student from the group as a Class representative of the class.

Student Council is formed by selecting representatives from each class as Class Representatives (CR). Among them Ladies Representative (LR) and General Secretary (GR) are elected. Regular meetings of the council members are conducted. With the active involvement of the students, various Co-curricular and Extra-Curricular activities were organized under the guidance of the Teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered alumni association to arrange for the participation of alumni in the development of their Alma Mater. Alumni are also a part of important committees like College development committee and Internal quality assurance cell where they give inputs on various academic and administrative matters. Every year twice their meets are organised most preferably on 15th August and 26th January), so that it becomes convenient for them

to attend. Departments of the institution frequently invite their alumni to guide and motivate current students. The Alumni students are also donating textbooks and the reference books in the library to strengthen it. Through feedback alumni expressed their opinion on employability prospects of current syllabus and usefulness of it in progression to higher studies. The feedback received from the Alumni are taken for discussion into the college development and IQAC meetings and necessary decisions were taken considering the need of the students to make them employable

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As per the mission and vision of college the management is always striving for providing quality education to the students. All stakeholders are encouraged for active participation and to voice their innovative ideas in decision making and policy formations. Academic excellence and insistence of a quality classroom environment is primary, the purview of the institution is not limited to the classroom alone. Institution allows the teachers and students to flourish at the same time, the institution takes specific and result oriented measures through NSS, NCC, DLLE, Extra-curricular activities and special lectures delivered by the industry experts. Along with providing students with the necessary exposure, the institution ensures that the students are safeguarded in the college. Creation & active functioning of statutory committees such as Anti Ragging Committee, Women Development Cell ensures a healthy learning atmosphere to the students in the campus. Management and staff work in unison to

fulfill the vision and mission of the college. Newly recruited staff is made aware of the vision and mission of the college for faculty development seminars/webinars are conducted and the faculties are motivated for further studies. Performance appraisal system (PAS) works without any predispositions. Internal audits are done regularly. Annual budget is prepared, considering requirements of each department, laboratory and library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has strong belief in a participatory and decentralized management system. As far as day to day affairs of the College are concerned the Principal being the head of the institution is entrusted with the authority to take all decisions pertaining to the institution. The Principal of the college revises various committees of the teachers at the beginning of every academic year and assigns them different responsibilities for smooth functioning of the teaching learning process as well as the extra-curricular activities. The committees like the IQAC, Admission Committee, Examination Committee, Cultural Committee, Sports Committee, Research Committee, Women Development Cell, NSS, DLLE NCC perform the assigned duties and responsibilities by involving a maximum number of teachers. The committees are given enough freedom of making decisions related to the concerned matters. Staff meetings are organized from time to time and decisions are taken with consensus. Departments and committees follow the academic calendar of the institution. Institute encourages the students to participate in sports and cultural activities. The college encourages the staff and students to participate in/organize seminars, workshops, and conferences. To ensure innovation in teaching and learning strategies, the principal and IQAC work in coordination with the Heads of all the Departments. To provide overall grooming opportunity to the students the staff members are allotted different duties such as organizing career guidance and competitive exam guidance seminars, industrial visits and collecting projects from the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: The institution has successfully deployed its strategic plan. As the college is affiliated to Mumbai University it follows the guidelines of the university very strictly. Facilities such as infrastructure, a library with digital learning resources, value-added programs, and a gymkhana are provided by the college. The Strategy deployed is the academic plan of the institute under which various committees address the quality of both academic and extracurricular activities. The committee at departmental level ensures equality in the distribution of workload to the teachers. This committee also decides on remedial classes through which academic assistance is provided to students.

Examination Committee: This committee is responsible for conducting internal and external examinations in the institute. First and second year exams were conducted in online mode due to the pandemic. All the third year examinations were also conducted in online mode. In the second half the first year examinations were conducted in the conventional method that is pen and paper method.

Teaching and Learning - The lectures are conducted by using various teaching methods like debates, group discussions and presentations, traditional chalkboard method. Advanced and slow learners are provided guidance by the faculty members as per the requirements.

Other functional committees, like NSS, NCC, DLLE, Anti-ragging Cell, Tobacco Control committee, Women Development Cell, Student Grievance Cell, etc. work hard to inculcate best social and moral values among the students by organizing various activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For smooth working of the College, to fulfill vision and mission of the institution Local Managing Committee divided College into academic, administrative, statutory and service providers. These all work under the effective management of Chairman, Principal, IQAC and CDC. At the beginning of the year policies and year plans are finalized and implemented through out year IQAC and Management together decide academic planning each member given certain responsibilities. Academic works are actively carried out under the guidance of HOD. Timetable is circulated at the beginning of the term. Student council formed as per the norms. Elected students are included in statutory bodies. Staff is recruited as per norms. Administrative office works under Head Clerk. All junior clerks are allotted work as per their skills. All statutory committees, like NSS, DLLE, sports, Women Development Cell, Anti Rigging Cell, Placement, Grievance Cell, etc. are formed. Activities to be conducted are planned and implemented accordingly. After successful completion of each program ATR is submitted by the respective committees. All service providers, like Electrician, plumber, Computer Maintenance, Carpenter, etc. are tied up for Maintenance. Their meetings are taken as per the requirements. Each stakeholder can put forth their suggestions for the betterment of services.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://shmutha.org/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in A. All of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes common to Teaching Staff and Non-teaching staff:

1. The teaching staff is granted duty leave to participate in various conferences/seminars/orientation programmes/refresher courses/ FDP, etc.
2. Financial assistance for participation in conferences/research paper publication.
3. Financial assistance from management in case of emergency.
4. Personal loan
5. Employees Provident fund (EPF) for teaching and non-teaching staff members.
6. Provident fund loan.
7. Teaching Staff and Non-teaching Staff is provided Free Bus service to and fro.
8. They are felicitated on their birthdays personally by the Chairman and Principal, with letters of greetings and sweets.
9. Liberty to use campus/auditorium for their family functions on holidays without affecting teaching- learning process, Free of cost.

10. Staff members are encouraged for further studies, by providing concessions in timings. 11. Casual and medical leaves are provided to them as per norms. 12. The parking area provided for all staff members' vehicles.

13. The college acknowledges the academic and non-academic achievements of teaching and non-teaching staff.

14. Management provides refreshing tea to the staff members, without changing anything.

15. After working hours are over staff can use the gymnasium facility for their fitness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the commencement of every academic year the Head of the Department takes Performance Appraisal Report from teachers and non-teaching staff. IQAC coordinator and Principal scrutinize them, marks are calculated, then the reports are discussed with

the Chairman. Accordingly, new policies are decided.

Administratively it helps to make decisions, planning and training are decided for their development. Also increments are decided on the basis of their performance. The teacher's performance appraisal forms consist of:

Category I: Teaching, Learning, and Evaluation Related Activities

Category: II: Professional Development, Co-curricular and Extension

activities

Category: III: Research and Academic Contributions.

Evaluation by students - The college collects structural feedback from students on teacher's performance at the end of every Semester for further improvement and implementation. Students suggestion box is another mechanism that is instrumental in collecting information about the level of satisfaction they get from the services provided by the staff. Their suggestions are also considered to decide the promotional issues and the aspect of transfer of the non teaching staff from one department to another.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. The Internal Audit was conducted by CA Anvesha Jain & Co.The chartered accountant meticulously audits the finance related documents for all transactions. Every effort was put in to

maintain transparency in the financial records, and also to record corresponding documents of every financial transaction. External Audit is conducted by the Chartered Accountant firm of CA Akash Pendse, MOB and Associates, Chartered Accountants, appointed by the institution, to undertake microlevel verification of all transactions for audit and submit the audit report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the college is Self financed, the students' academic fees is the main and only source of Income. As per the number of admissions, the budget is prepared taking into consideration salaries of all the employees, library, laboratories ,infrastructure , other miscellaneous expenditures etc.The college also conducts various Exams to generate funds viz. Chartered Accountant exam, National Health Commission Exam, BARC exam etc. The budget allocated by management yearly for physical and academic facilities. The utilization of the budget is monitored by CDC. Annual budgetary plan gets prepared each year.In optimal utilization of resources, priorities are given to the things which

help the efficient and effective teaching-learning process. All financial documents and bills are processed by the accounts section. The college adapted the system for optimal utilization of resources. The head of department is asked to provide their requirements at the beginning of the academic year. This is to ensure timely and routine maintenance and up gradation of laboratories, library, computing facilities, classrooms, equipment and facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC as an advisory and evaluative body has played a pivotal role in enhancing the quality and in all strategic planning and its effective implementation.

Some of the contributions were.

1. Preparation of Action Plan
2. Preparation of Academic Calendar and Formation of Committees
3. Preparation and submission of AQAR
4. Development of ICT tools and increase in its usage in daily teaching, learning and administration.
5. E-content(subject notes) drives at departmental level for the students.
6. Organization of National Conference on "Digital Transformation During Pandemic Era"
7. Organization of webinars on the subject of importance like IPR, environment, gender sensitization, innovation , NET/SET/PHD exam preparations etc.

8. Vaccination Drive for teaching non teaching staff and local people in the vicinity.
9. Motivating the staff and students for conducting extension services.
10. Conduction of Faculty Development Program, webinars
11. Collection of feedback from all the stakeholders on the curriculum.
12. Conduction of Student Satisfaction survey.
13. Setting and reviewing departmental goals..
14. Review of the working of college committees

File Description	Documents
Paste link for additional information	https://shmutha.org/student-satisfaction-report/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through its various Staff Council committees like the Academic Committee, Internal Assessment Committee, Placement Cell, etc. Students' Internal assessment and attendance is monitored and evaluated at periodic intervals. Placement cell organizes annual placements. The academic committee reviews the results and plans activities for the academic growth of the institution at large. Various quality initiatives for improving the teaching-learning process taken by the Institute -

Organization of seminars, workshops, faculty enrichment programs and training for faculty as well as students (Dedicated faculty enrichment programme on Teaching-Learning Process: Use of ICT in teaching and learning is encouraged. E-resources for various

courses are regularly shared with students. These have been detailed in different criteria before this. Feedback from students, alumni and parents have formally been taken and the data is analyzed. Availability of feedback forms on the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://shmutha.org/about-mutha-collage/annual-report-of-college-2021-2022/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization increases the sensitivity of students towards women and their problems. Safety and Security- Safety and security of women in the college is the first priority. There are security personnel who safeguards the entire campus. The campus is under

CCTV surveillance CCTVs are installed at the entrance gate, parking area, all class rooms and corridors of different floors. The college is implementing an effective mentor system by appointing class representatives and faculties as class mentor. This system is very effective to create awareness regarding a student's career, psychological and physical conditions. Committees like Women Development Cell, Anti Ragging Cell take all precautionary measures that no any gender related issues should be raised in the campus. Also college has kept suggestion box which is opened at regular intervals, students are asked to drop their problems, suggestions in the box, which can be answered and resolved on priority basis. The institution offers various programmes to highlight women related issues. Common rooms have been allotted to girl students for personal and resting purposes.

File Description	Documents
Annual gender sensitization action plan	https://shmutha.org/women-development-cell-2/ds/2023/02/Women-Development-Cell.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://shmutha.org/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The effective waste management system is implemented with the support of students, faculties and administrative staff. The

primary focus is to reduce, reuse and recycle the waste. Solid waste management- The college has different dustbins to segregate the different waste like dry waste, wet waste, E-waste and plastic waste. There are committees like N.S.S. and nature club which conduct programmes related with waste management Wasted oil, old tires and broken spare parts of college buses are sent for recycling. Newspapers, outdated library books, and other papers are sold on time. unnecessary waste and plastic waste and other hazardous waste are sold off by proper scrap channels.1

Liquid waste management- Drainage systems are properly audited by civil engineers & necessary maintenance is done regularly. Liquid waste is also carried further to the Government drainage system after processing through a proper pipeline. Drainage system is maintained regularly by the college to maintain the cleanliness around the college. For E-waste management we have set up one bin in the campus, where all the stakeholders put their E- waste for further recycling. Also, our IT service provider Mr Nitin Bankar tries to reuse maximum e-waste. The collected e-waste is sold to the proper agency for recycling,

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

A. Any 4 or all of the above

(Divyangjan) accessible website, screen-
reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution promotes constitutional and human values among all the stakeholders to inculcate the ideology of unity and cultural harmony. The students have a wider opportunity to explore their talents and skills through various committees like NSS, NCC, DLLE, Women Development Cell. College celebrates all national days, Marathi Bhasha Day, Marathi Bhasha Pandravada, Hindi Day, Constitution day, all National days, Environment related days like Science day, Environment days are also celebrated to make them sensitize regarding the issues. The International Yoga Day is observed to promote the ancient India knowledge. College conducts various seminars like Minority Rights to make minority students aware about the facilities provided by the Government. The Institute helps and gives concessions to students in fees and other things. The Institute provides 'Book- Bank facility to the students. The Institute organized different activities and guest lectures on Gender equality and awareness

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute sensitizes the students and employees regarding constitutional obligation Values, Rights, Duties and responsibilities of citizenship. The IQAC gets prepared academic and event calendar at the beginning of academic year. The college had celebrated different days as per the event calendar of college. 15 August- Independence Day is celebrated with flag hoisting and NCC, NSS parade to make students aware of the freedom struggle and importance of the Indian constitution. Constitution Day is celebrated on 26th Nov. On the occasion of Constitution day Preamble is read by NSS and NCC students & teachers. Eminent guest speakers are invited to make students aware regarding the fundamental duties, responsibilities and rights of the citizen. NSS, NCC are actively working on inculcating good values, among them by organizing different programs like, blood donation camp, cleanliness drive, Vaccination drive, etc. India is one of the largest democracies in the world. Voting is the first duty of every citizen to strengthen democracy. The Voting Awareness Program was organized by the NSS unit of the College on the occasion of National Voters Day on 25th January to increase the turnout

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://shmutha.org/news/page/6/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Festivals- 15th August Independence Day, 26th January Republic Day and 2nd October Mahatma Gandhi Jayanti, these national festivals are celebrated by the institute. Birth Anniversary and Memorial Day of social reformers/freedom fighters- The birth anniversary of Savitaribai Phule, Sahitya Ratna Annabhau Sathe, Lokmanya Tilak, Dr. Babasaheb Ambedkar, Pandit Jawaharlal Nehru were celebrated. Indira Gandhi Jayanti/Rashtriya Ekatmata Diwas Various Days like Science Day, Martyr's Day, Sadbhavana Din, Kranti Din etc were celebrated by the institute. Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen. 1st May is observed as Maharashtra Day and Workers Day, by hoisting the flag and felicitating the workers. Our College belonging to Jain Minority, 15th April, is celebrated as Mahaveer Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice I

1. Title:

Efforts to improve strength of the institution.

2. Objectives:

1. Number of admissions should increase.

3. Context :

College is located in the outskirts of the city, poor admissions are there.

4. Practice :

Various measures are tried as providing bus service, focus on Intercollegiate sports, cultural activities, seminars on career guidance to invite students.

5. Evidence

From Kalyan and nearby area also students have started taking admissions.

6. Problems Encountered

Yet the process is continuously going on. We all stake holders are trying our level best to improve our college strength.

2 1. Title

Felicitation of Garbage Collectors

2.Objectives

To make students aware regarding the role played by the covid warriors

3. Context

The COVID-19 pandemic has presented an unprecedented challenge to public health. This disruption caused by the pandemic is devastating. In this situation the covid warriors were working for us at the cost of their lives.

4. Practice

The NCC and NSS volunteers felicitated the garbage collector. Students understood role played by these people in keeping their surroundings clean especially in this pandemic

5. Evidence

After observing this activity many societies have taken initiatives and distributed mask and sanitizer to these people. Also initiative taken to properly segregate the waste.

6. Problems Encountered

As this period was very crucial we have to be careful for the safety of our students

for each one of us we were not able to implement this activity on a large scale because of the sop's and the precautionary measures and the most important thing is the safety of our students.

File Description	Documents
Best practices in the Institutional website	https://shmutha.org/wp-content/uploads/2023/08/best-practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Excellence, Learning for life, Commitment, Open mindedness, Efficiency accountability, Perseverance are the core values of the institute and as per the mission and vision of the institute the institute is providing KG to PG education in the city with a commitment to high quality education and research. The institute believes in quality education and overall development of the students. Considering this our well-qualified and efficient staff lays emphasis on extra & co-curricular activities along with academic studies. The college is situated in the rural area and most of the students are first generation learners so the management & faculty members are working very hard to provide them quality education and to groom them to stand in this competitive atmosphere. Being a multi faculty, multi lingual and co-education college, it provides the students ample opportunities to interact and grow together not only in academics but in sports, cultural and other extra-curricular activities organized through different committees and cells. The college has well equipped laboratories for all science subjects. The students can avail the library facility even on public holidays with prior permission of the principal. College gives equal importance to sports, physical & mental fitness. College has a well maintained sports ground and gym. To promote the same amongst the youth college has been organizing various inter and intra collegiate indoor and outdoor sports competitions.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College adheres to the curriculum designed and prescribed by the University of Mumbai . The College has an effective mechanism to monitor effective implementation of the curriculum. Faculty meetings at the departmental level are conducted and the workload distribution among the faculty members is done • The Academic Calendar is prepared at the beginning of each academic year and it is uploaded on the website. Teachers plan their teaching schedule and ensure the completion of syllabus well within the schedule. Academic activities are regularly monitored by the IQAC. • The HOD monitor the syllabus completion regularly. • Students centric methods such as participative , project based ,computer assisted learnings and Bridge Courses are effectively used. • IQAC plays a proactive role in this process. • The departments organizes co/extra curricular activities, workshops, peer teaching, book reviews, etc. •The college has a central library with access to books, journals, e-resources. College provides Book Bank facility to the students. Each department has a E library. The faculty members are encouraged to modify the method of teaching to accommodate different kinds of learners at a different pace. Interactive techniques viz group discussion, debates, presentations and application of ICT resources are used to evaluate the performance of students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Due to the outbreak of COVID 19 and subsequent lock downs declared from time to time, Heads of the different departments were informed about the conduct of online lectures, practicals and various activities through GoogleMeet, Classroom, Zoom.

After discussing with the Principal, IQAC plan academic, co-curricular and extracurricular activities at the beginning of the year taking into consideration the pandemic situation & the guidelines received by University & Govt. The Principal and the Examination Committee together plan the dates of internal tests, ensure timely submission of question papers and assessment of answer sheets. WhatsApp groups were used to share academic and exam related information with the students. Detailed Examination schedule was announced in advance, by the Examination Committee through WhatsApp groups. To make students familiar with the examination pattern, class tests and mock tests were conducted well in advance. As per the guidelines received from University of Mumbai & the Cluster college the examination of SEM I/III/IV/V/VI are conducted on an online platform & SEM II exam was conducted in offline mode.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective

course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

51

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The vision, mission, motto and core values of the college

speaks about these cross-cutting issues. The cross cutting issues like Professional Ethics, Gender, Human Values, Environment Sustainability are the parts of almost all the courses of Arts, Commerce and Science.

Institution provides equal opportunities to both genders in terms of admission, choice of courses, programmes and participation in curricular & extracurricular activities

For nurturing students in all aspects to stand in competitive environment Subjects Communication skills, Business Ethics, Entrepreneurship management, etc. helps students in Personal grooming, self confidence, improves Leadership skills, & inculcate in them responsible behavior.

The Institution takes utmost care to inculcate values like Humanitarianism, patriotism, justice, equality, honesty, tolerance, etc. The syllabus of the subjects of Foundation Course, foundation of human skills, Law includes human rights, duties, national responsibilities. On the Basis of this curriculum, the College takes Initiative to develop the positive approach amongst the student towards society through co-curricular activities of NSS/,NCC and DLLE

Subjects like Environmental Studies, Green science, Green technology help to sensitize about the changes related to environment Ecosystem, Biodiversity and Conservation, Environmental Pollution, etc. The issues are addressed through .Tree Plantation . Plastic ban. Segregation of waste . drive for e-waste Minimum use of paper .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

7

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://shmutha.org/student-satisfaction-report/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://shmutha.org/feedback-form/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

236

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

126

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teachers identify the different categories of learners during the teaching-learning process by interacting and engaging with them on a regular basis. The slow and advanced learners are identified on the basis of students' performance in the semester-end examination. Exam preparatory lectures and revision lectures are arranged for the slow learners and repeaters. Students are provided with study material for preparation of their examinations. Remedial lectures are conducted for slow learners. They are also encouraged to solve previous years' question papers by teachers. The advanced learners are promoted to make extensive library use, take class quizzes, group discussions, engage in peer teaching etc. Due recognition and felicitation of the advanced learners is done time to time and their names are put up on notice boards for their encouragement. Field visits, study tours and industrial visits are organised. Students are motivated to participate in College and intercollegiate level competitions to improve their confidence and other skills. Career guidance sessions are organized for both the slow and advanced learner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
236	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Innovative teaching aids are used by the teachers to make teaching student-centric. All the teachers make use of ICT in teaching. Teachers also encourage students to analyze case studies, write a review of books read by them. Students are made to read newspapers. Different programs including guest lectures, group discussions, competitions, quiz are arranged to encourage and develop the interest of students in the subjects. The departments take students for study tours and field visits where they get a chance to observe processes carried out in organizations and also interact with experts from industries. Studentcentric approach to learning is ensured by giving assignments to students which involve students making PPT seminars. In Science faculties maximum teaching is done on practical basis in laboratories. Debates and discussions on relevant topics are held as part of classroom teaching to improve their problems solving skills. Head of the Departments, IQAC members and the Principal keep regular checks on smooth and scheduled events of the staff, suggesting new ideas wherever necessary.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Learning through online video lecturing was continued throughout the pandemic period.

Links of online expert lectures and sessions in the relevant topics are shared by teachers as additional material for effective learning. Learners have access to course materials through remote devices. Every department had taken initiative to create a drive where all subjects (e notes) content were made available to the students for reference. The initiative taken by the College during the pandemic situation made all the faculty members of the institution well-versed in ICT tools and are regularly using them in their lectures to make teaching

learner-friendly and effective. The institute has also conducted seminars/workshops/conferences on online platforms. Considering the need the college has increased the broadband speed and college is planning to increase the number of ICT rooms.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

35

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute is affiliated to the University of Mumbai. The college is following the examination pattern laid by the university. The college has a transparent mechanism to conduct mandatory and non-mandatory internal assessment requirements. The mandatory exams are conducted as per the norms of University of Mumbai and the non mandatory exams are conducted to improve the performance of the students. Complete confidentiality was maintained while setting the question papers. In the academic year 2021-22, all internal examinations and assessments for first term were done via online platforms preferably through the google classrooms, google forms. To make

the online assessment transparent and robust, multiple choice question papers with answer keys were provided to satisfy the need of the system for uniform and easy assessment. Exam committee members were also trained for solving the technical difficulties and to have an observation on students appearing for online examinations. Second semester exams were taken offline with precautions. Coding and centralised assessment was held to maintain transparency. The college has a provision of Additional examinations. The examination section identifies the students who remained absent due to genuine reasons like medical grounds for a particular examination and informs them through notices about additional examination schedules.

File Description	Documents
Any additional information	View File
Link for additional information	https://shmutha.org/examination-time-table/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism developed to deal with internal/external examination related grievances is strictly as per the norms of the university, that makes it transparent, time bound and efficient. College Examination Committee looks after the students' grievances related to external as well as internal examination as per guidelines issued by university of Mumbai. The schedule of internal examination is prepared by the examination committee and communicated to the students well in advance. The members of the Unfair-means Inquiry committee frequently observe the students appearing for the respective papers, conducted by the examination committee to curb the use of unfair-means or malpractices. Proper procedure is followed to deal with the victims, they are given equal chance to put forth their grievances before decisions are taken. Also students are free to interact about the grievances to the Principal of the college to solve the problems efficiently and transparently.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution is affiliated to University of Mumbai and follows the university designed programmes. Each Programme has specified outcomes which the students should achieve before graduation. The Programme and Course outcomes for all Programmes offered by the institution are stated and displayed on the website. The role of POs and COs are also explained and elaborated to the students also in their orientation programme as well as by teachers in their lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://shmutha.org/admission/courses-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution has a practice of conducting regular meetings of Heads of Departments and Coordinators with the Principal and IQAC which helps in reviewing the attainment of POs, PSOs and COs. Every department ensures that the Course Outcomes of various courses are attained through regular classroom teaching and internal and external evaluation. Heads of Departments regularly review the completion of syllabus and attainment of outcomes during their department meeting. The subject teachers ensure that the expected Course Outcomes are covered while setting the question papers. Heads of all departments review the attainment of the Outcomes through analyzing the weightage given to each question and its reflection to the Course

Outcome. Assignments, projects, field reports, internships, oral tests and examinations are used in the assessment process to measure the achievement of each program outcomes (POs), program-specific outcomes (PSOs) and course outcomes (COs).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://shmutha.org/admission/courses-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

87

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://shmutha.org/?s=student+satisfaction+survey>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and

transfer of knowledge

The Institution provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Workshops, seminars and guest lectures on Entrepreneurship are organized. To provide awareness regarding IPR amongst faculty and students seminars are organized. The faculty & students are encouraged to take up research & developmental activities through the active Research cell of the college which makes them aware regarding this area and various workshops & seminars are organized by the research cell. Faculty members are encouraged to undergo professional development programmes and participate in Conferences, Seminars and Workshops. Leave is granted and financial support is provided to participants

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote and sensitize the students to social issues. Emphasis

is given to orientation and holistic development of students leading to good citizenship. Department of Lifelong Learning and Extension, NSS, NCC and Women Development Cell of the institute undertakes various extension activities and outreach programs in the neighborhood community.

Tree plantation, environmental awareness, Swachha Bharat Abhiyan, AIDS awareness, Plastic awareness, Drug abuse awareness rallies, felicitation of Garbage collectors under go green week activities helps to sensitize the students towards the social issues.

NCC unit engaged in orientation of cadets to community service to sensitize them through cleanliness drive, tree plantation, statue cleaning activity, polio camp, covid-19 vaccination drive in and outside Campus. NSS and NCC organized Blood donation camps in collaboration with NGO. The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building and the ideal of self service.

The positive impact of all these efforts develops student-community relationship, leadership skill and self confidence in students.

File Description	Documents
Paste link for additional information	https://shmutha.org/news/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

48

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The management of the institution is always striving to provide the best infrastructure and physical facilities for the teaching-learning process. As the institute is situated at the

outskirts of the city the college is providing Bus facility to the students and staff. The policy on infrastructure has been based on visualization of future requirements of all stakeholders who are directly or indirectly associated with the teaching learning process.

An adequate number of well-furnished, ventilated and spacious classrooms, Well equipped Gymnasium, conference halls, auditorium supports the teaching-learning process. Spacious laboratories for Chemistry, Zoology, Botany, Physics. The Laboratories are with adequate infrastructure, required equipment and accessories. Well maintained Computer laboratories with the updated software. Building is secured by a fencing wall, and is earthquake resistant. For an electricity backup generator and UPS batteries are also set up. LED lighting fixtures are used to minimize the usage of electricity. Playground is well developed with provision of flood lights.

Well updated library with Fully mechanized SOL software. Textbooks, reference books, e-journals, online journals, inflib net.. Security system, Closed Circuit cameras are in use. Campus is well planned and Eco friendly Wi-Fi access is provided in the campus, provision for separate parking for staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://shmutha.org/gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Auditorium with ICT and wifi facilities to conduct various curricular, extra-curricular and cultural activities. Conference halls with all the amenities to conduct meetings, seminars, competitions etc. Spacious play ground is one of the attractions of our college. It is well equipped for different games including cricket net practice. Time to time it is updated and maintained, The floodlights are also set up, so that night tournaments can be held. Our school and college Annual days are celebrated without hiring any hall as at a time more than 2000 people can easily get accommodated here.

Marriage, birthday parties, Engagement parties and celebrations of Management and staff are celebrated here without charging them. In the year 2017-18, football was played in the nation on Prime Minister's directions (instructions) on our ground. 20 different schools and colleges had participated and the game was played the entire day. Also the National level Volleyball team of Maharashtra was given 10 days training on our ground by the department of sports of Maharashtra. Also equipment for indoor games are available in abundance in the sports room. Intercollegiate tournaments are held every year. Gymnasium is well equipped with all necessary equipment. It has been developed with the help of aid obtained by the Sports Department of Government of Maharashtra. All stakeholders take the advantage of it and also take care of all the equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://shmutha.org/gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

277336

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is spacious with varieties of books & Integrated Library Management System (ILMS) SOL. Total number of books in the library are about 1069 , book bank books about 1000, 11 journals, 22 magazines and periodicals, online journal are also subscribed. Proper system of registration, issue return of books is computerized. About 15 types of newspapers are bought every day. Computers along with Wi-Fi access, copiers. Every year budgetary provision of about one lac for purchasing books. First year students are taken to library for orientation. Different genres other than text books available. For economically weak students book bank schemes. Collaboration with Kamla Devi College and R.K.Degree College so that it becomes convenient for the stakeholders to access the information. About 20% accommodation is made available in the reading room. For the needy students, during exam period timings of reading rooms are extended.

On holidays also it is kept open on their special demands. Library audit is also done and the corrective measures are taken into consideration to upgrade the system. College has 56 volumes of encyclopedias. Percentage per day usage of the library by students and teachers are maintained.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

114041

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

31

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has upgraded its IT facilities including Wi-Fi frequently as per the needs and requirements. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD projectors, Xerox machines. Online admission process, website, and various softwares are also in process. Every Computer has additional backup with the UPS system. The teaching and learning process is enhanced through incorporating ICT tools and e-resources. For student security and monitoring, CCTV cameras are installed in every classroom, laboratory, corridors, campus, college entrance and exit, and library. Students are allowed to use computer labs and internet facilities for doing their projects, assignments and presentations apart from routine practical work. The college has appointed a full time computer maintenance engineer and technician for regular maintenance of computers. The college uses the latest licensed software and the security system. Various soft wares like R-tool, Scilab, Net Beans etc are used as per the demand of the syllabi.

Internet connection is controlled through an internal control system. IT and Wi-Fi facilities are made available in the following places. Chairman's Cabin Principal's Cabin College Office: For students' data and admission purposes: Examination Room, Library, Computer lab, Conference Room, Auditorium, Common staff room, Common passages mainly for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

636148

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the activities of the college are under the supervision of the Principal. Most of the policy decisions were undertaken in the CDC. The allotment of classrooms and other support services as well as teaching learning activities are done through the supervision of Principal in coordination with the HODs Sports committee supervises sports and Gymkhana activities of the college. The College has 1 NSS unit under the supervision of 1 programme officer. The Principal & IQAC guides the programme officer in conducting NSS activities of the college. The cultural committee looks after cultural events like drama, singing, dance, music, literary events etc. The students council communicates students' requirements to the college

administration and it organizes co-curricular activity based intercollegiate competition 'Kshitij' The Forums organizes

seminars, workshops and lectures of eminent personalities. The Library and reading room facilities are provided to the students under the supervision of Librarian. There is a Library committee to guide the Librarian. College follows proper standard operating procedures for maintaining and utilizing physical, academic and support facilities. The college has installed a generator to cater to the needs of computer labs, laboratories, the office, and classrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

10

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

126

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates holistic development of the student by providing opportunity to actively participate in following committees.

College Development Committee and IQAC have students' representation as per norms. Where students express their views freely and their inputs have weightage in the College Development.

NCC: Boys and Girls Units as an important wing has Junior Under Officer (JUO) and Senior Under Officer (SUO) coordinating NCC cadets under the guidance of NCC officer. Adventurous and Regular NCC camps are always attended by the students where they represent College and Community as well.

NSS & DLLE: Students acquire Leadership qualities during regular and camping activities.

Mentoring: Teachers while mentoring the group of students select one promising student from the group as a Class representative of the class.

Student Council is formed by selecting representatives from each class as Class Representatives (CR). Among them Ladies Representative (LR) and General Secretary (GR) are elected. Regular meetings of the council members are conducted. With the active involvement of the students, various Co-curricular and Extra-Curricular activities were organized under the guidance of the Teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered alumni association to arrange for the participation of alumni in the development of their Alma Mater. Alumni are also a part of important committees like College development committee and Internal quality assurance cell where they give inputs on various academic and administrative matters. Every year twice their meets are organised most preferably on 15th August and 26th January), so that it becomes convenient for them to attend. Departments of the institution frequently invite their alumni to guide and motivate current students. The Alumni students are also donating textbooks and the reference books in the library to strengthen it. Through feedback alumni expressed their opinion on employability prospects of current syllabus and usefulness of it in progression to higher studies. The feedback received

from the Alumni are taken for discussion into the college development and IQAC meetings and necessary decisions were taken considering the need of the students to make them employable

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As per the mission and vision of college the management is always striving for providing quality education to the students. All stakeholders are encouraged for active participation and to voice their innovative ideas in decision making and policy formations. Academic excellence and insistence of a quality classroom environment is primary, the purview of the institution is not limited to the classroom alone. Institution allows the teachers and students to flourish at the same time, the institution takes specific and result oriented measures through NSS, NCC, DLLE, Extra-curricular activities and special lectures delivered by the industry experts. Along with providing students with the necessary exposure, the institution ensures that the students are safeguarded in the college. Creation & active functioning of statutory committees such as Anti Ragging Committee, Women Development Cell ensures a healthy learning atmosphere to the students in the campus. Management and staff work in unison to fulfill the vision and mission of the college. Newly recruited staff is made aware of the vision and mission of the college for faculty development seminars/webinars are conducted and the faculties are motivated for further studies. Performance

appraisal system (PAS) works without any predispositions. Internal audits are done regularly. Annual budget is prepared, considering requirements of each department, laboratory and library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has strong belief in a participatory and decentralized management system. As far as day to day affairs of the College are concerned the Principal being the head of the institution is entrusted with the authority to take all decisions pertaining to the institution. The Principal of the college revises various committees of the teachers at the beginning of every academic year and assigns them different responsibilities for smooth functioning of the teaching learning process as well as the extra-curricular activities. The committees like the IQAC, Admission Committee, Examination Committee, Cultural Committee, Sports Committee, Research Committee, Women Development Cell, NSS, DLLE NCC perform the assigned duties and responsibilities by involving a maximum number of teachers. The committees are given enough freedom of making decisions related to the concerned matters. Staff meetings are organized from time to time and decisions are taken with consensus. Departments and committees follow the academic calendar of the institution. Institute encourages the students to participate in sports and cultural activities. The college encourages the staff and students to participate in/organize seminars, workshops, and conferences. To ensure innovation in teaching and learning strategies, the principal and IQAC work in coordination with the Heads of all the Departments. To provide overall grooming opportunity to the students the staff members are allotted different duties such as organizing career guidance and competitive exam guidance seminars, industrial visits and collecting projects from the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: The institution has successfully deployed its strategic plan. As the college is affiliated to Mumbai University it follows the guidelines of the university very strictly. Facilities such as infrastructure, a library with digital learning resources, value-added programs, and a gymkhana are provided by the college. The Strategy deployed is the academic plan of the institute under which various committees address the quality of both academic and extracurricular activities. The committee at departmental level ensures equality in the distribution of workload to the teachers. This committee also decides on remedial classes through which academic assistance is provided to students.

Examination Committee: This committee is responsible for conducting internal and external examinations in the institute. First and second year exams were conducted in online mode due to the pandemic. All the third year examinations were also conducted in online mode. In the second half the first year examinations were conducted in the conventional method that is pen and paper method.

Teaching and Learning - The lectures are conducted by using various teaching methods like debates, group discussions and presentations, traditional chalkboard method. Advanced and slow learners are provided guidance by the faculty members as per the requirements.

Other functional committees, like NSS, NCC, DLLE, Anti-ragging Cell, Tobacco Control committee, Women Development Cell, Student Grievance Cell, etc. work hard to inculcate best social and moral values among the students by organizing various activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For smooth working of the College, to fulfill vision and mission of the institution Local Managing Committee divided College into academic, administrative, statutory and service providers. These all work under the effective management of Chairman, Principal, IQAC and CDC. At the beginning of the year policies and year plans are finalized and implemented through out year IQAC and Management together decide academic planning each member given certain responsibilities. Academic works are actively carried out under the guidance of HOD. Timetable is circulated at the beginning of the term. Student council formed as per the norms. Elected students are included in statutory bodies. Staff is recruited as per norms. Administrative office works under Head Clerk. All junior clerks are allotted work as per their skills. All statutory committees, like NSS, DLLE, sports, Women Development Cell, Anti Rigging Cell, Placement, Grievance Cell, etc. are formed. Activities to be conducted are planned and implemented accordingly. After successful completion of each program ATR is submitted by the respective committees. All service providers, like Electrician, plumber, Computer Maintenance, Carpenter, etc. are tied up for Maintenance. Their meetings are taken as per the requirements. Each stakeholder can put forth their suggestions for the betterment of services.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://shmutha.org/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>Welfare schemes common to Teaching Staff and Non-teaching staff:</p> <ol style="list-style-type: none"> 1. The teaching staff is granted duty leave to participate in various conferences/seminars/orientation programmes/refresher courses/ FDP, etc. 2. Financial assistance for participation in conferences/research paper publication. 3. Financial assistance from management in case of emergency. 4. Personal loan 5. Employees Provident fund (EPF) for teaching and non-teaching staff members. 6. Provident fund loan. 7. Teaching Staff and Non-teaching Staff is provided Free Bus service to and fro. 8. They are felicitated on their birthdays personally by the Chairman and Principal, with letters of greetings and sweets. 	

9. Liberty to use campus/auditorium for their family functions on holidays without affecting teaching- learning process, Free of cost.

10. Staff members are encouraged for further studies, by providing concessions in timings. 11. Casual and medical leaves are provided to them as per norms. 12. The parking area provided for all staff members' vehicles.

13. The college acknowledges the academic and non-academic achievements of teaching and non-teaching staff.

14. Management provides refreshing tea to the staff members, without changing anything.

15. After working hours are over staff can use the gymnasium facility for their fitness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the commencement of every academic year the Head of the Department takes Performance Appraisal Report from teachers and non-teaching staff. IQAC coordinator and Principal scrutinize them, marks are calculated, then the reports are discussed with the Chairman. Accordingly, new policies are decided. Administratively it helps to make decisions, planning and training are decided for their development. Also increments are decided on the basis of their performance. The teacher's performance appraisal forms consist of:

Category I: Teaching, Learning, and Evaluation Related Activities

Category: II: Professional Development, Co-curricular and Extension

activities

Category: III: Research and Academic Contributions.

Evaluation by students - The college collects structural feedback from students on teacher's performance at the end of every Semester for further improvement and implementation. Students suggestion box is another mechanism that is instrumental in collecting information about the level of satisfaction they get from the services provided by the staff. Their suggestions are also considered to decide the promotional issues and the aspect of transfer of the non teaching staff from one department to another.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the

various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. The Internal Audit was conducted by CA Anvesha Jain & Co. The chartered accountant meticulously audits the finance related documents for all transactions. Every effort was put in to maintain transparency in the financial records, and also to record corresponding documents of every financial transaction. External Audit is conducted by the Chartered Accountant firm of CA Akash Pendse, MOB and Associates, Chartered Accountants, appointed by the institution, to undertake microlevel verification of all transactions for audit and submit the audit report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the college is Self financed, the students' academic fees is the main and only source of Income. As per the number of

admissions, the budget is prepared taking into consideration salaries of all the employees, library, laboratories ,infrastructure , other miscellaneous expenditures etc.The college also conducts various Exams to generate funds viz. Chartered Accountant exam, National Health Commission Exam, BARC exam etc. The budget allocated by management yearly for physical and academic facilities. The utilization of the budget is monitored by CDC. Annual budgetary plan gets prepared each year.In optimal utilization of resources, priorities are given to the things which help the efficient and effective teaching-learning process. All financial documents and bills are processed by the accounts section. The college adapted the system for optimal utilization of resources. The head of department is asked to provide their requirements at the beginning of the academic year. This is to ensure timely and routine maintenance and up gradation of laboratories, library, computing facilities, classrooms, equipment and facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC as an advisory and evaluative body has played a pivotal role in enhancing the quality and in all strategic planning and its effective implementation.

Some of the contributions were.

- 1. Preparation of Action Plan**
- 2. Preparation of Academic Calendar and Formation of Committees**
- 3. Preparation and submission of AQAR**
- 4. Development of ICT tools and increase in its usage in daily teaching, learning and administration.**

5. E-content(subject notes) drives at departmental level for the students.
6. Organization of National Conference on "Digital Transformation During Pandemic Era"
7. Organization of webinars on the subject of importance like IPR, environment, gender sensitization, innovation , NEt/SET/PHD exam preparations etc.
8. Vaccination Drive for teaching non teaching staff and local people in the vicinity.
9. Motivating the staff and students for conducting extension services.
10. Conduction of Faculty Development Program, webinars
11. Collection of feedback from all the stakeholders on the curriculum.
12. Conduction of Student Satisfaction survey.
13. Setting and reviewing departmental goals..
14. Review of the working of college committees

File Description	Documents
Paste link for additional information	https://shmutha.org/student-satisfaction-report/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through its various Staff Council committees like the Academic Committee, Internal Assessment Committee, Placement Cell, etc. Students' Internal

assessment and attendance is monitored and evaluated at periodic intervals. Placement cell organizes annual placements. The academic committee reviews the results and plans activities for the academic growth of the institution at large. Various quality initiatives for improving the teaching-learning process taken by the Institute -

Organization of seminars, workshops, faculty enrichment programs and training for faculty as well as students (Dedicated faculty enrichment programme on Teaching-Learning Process: Use of ICT in teaching and learning is encouraged. E-resources for various courses are regularly shared with students. These have been detailed in different criteria before this. Feedback from students, alumni and parents have formally been taken and the data is analyzed. Availability of feedback forms on the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://shmutha.org/about-mutha-collage/annual-report-of-college-2021-2022/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization increases the sensitivity of students towards women and their problems. Safety and Security- Safety and security of women in the college is the first priority. There are security personnel who safeguards the entire campus. The campus is under CCTV surveillance CCTVs are installed at the entrance gate, parking area, all class rooms and corridors of different floors. The college is implementing an effective mentor system by appointing class representatives and faculties as class mentor. This system is very effective to create awareness regarding a student's career, psychological and physical conditions. Committees like Women Development Cell, Anti Ragging Cell take all precautionary measures that no any gender related issues should be raised in the campus. Also college has kept suggestion box which is opened at regular intervals, students are asked to drop their problems, suggestions in the box, which can be answered and resolved on priority basis. The institution offers various programmes to highlight women related issues. Common rooms have been allotted to girl students for personal and resting purposes.

File Description	Documents
Annual gender sensitization action plan	https://shmutha.org/women-development-cell-1-2/ds/2023/02/Women-Development-Cell.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://shmutha.org/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The effective waste management system is implemented with the support of students, faculties and administrative staff. The primary focus is to reduce, reuse and recycle the waste. Solid waste management- The college has different dustbins to segregate the different waste like dry waste, wet waste, E-waste and plastic waste. There are committees like N.S.S. and nature club which conduct programmes related with waste management Wasted oil, old tires and broken spare parts of college buses are sent for recycling. Newspapers, outdated library books, and other papers are sold on time. unnecessary waste and plastic waste and other hazardous waste are sold off by proper scrap channels.1

Liquid waste management- Drainage systems are properly audited by civil engineers & necessary maintenance is done regularly.

Liquid waste is also carried further to the Government drainage system after processing through a proper pipeline. Drainage system is maintained regularly by the college to maintain the cleanliness around the college. For E-waste management we have set up one bin in the campus, where all the stakeholders put their E- waste for further recycling. Also, our IT service provider Mr Nitin Bankar tries to reuse maximum e-waste. The collected e-waste is sold to the proper agency for recycling,

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution promotes constitutional and human values among all the stakeholders to inculcate the ideology of unity and cultural harmony. The students have a wider opportunity to explore their talents and skills through various committees like NSS, NCC, DLLE, Women Development Cell. College celebrates all national days, Marathi Bhasha Day, Marathi Bhasha Pandravada, Hindi Day, Constitution day, all National days, Environment related days like Science day, Environment days are also celebrated to make them sensitized regarding the issues. The International Yoga Day is observed to promote the ancient India knowledge. College conducts various seminars like Minority Rights to make minority students aware about the facilities provided by the Government. The Institute helps and gives concessions to students in fees and other things. The Institute provides 'Book- Bank facility to the students. The Institute organized different activities and guest lectures on Gender equality and awareness

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute sensitizes the students and employees regarding constitutional obligation Values, Rights, Duties and responsibilities of citizenship. The IQAC gets prepared academic and event calendar at the beginning of academic year. The college had celebrated different days as per the event calendar of college. 15 August- Independence Day is celebrated with flag hoisting and NCC, NSS parade to make students aware of the freedom struggle and importance of the Indian constitution. Constitution Day is celebrated on 26th Nov. On the occasion of Constitution day Preamble is read by NSS and NCC students & teachers. Eminent guest speakers are invited to make students aware regarding the fundamental duties ,responsibilities and rights of the citizen. NSS, NCC are actively working on inculcating good values, among them by organizing different programs like, blood donation camp, cleanliness drive, Vaccination drive, etc. India is one of the largest democracies in the world. Voting is the first duty of every citizen to strengthen democracy The Voting Awareness Program was organized by the NSS unit of the College on the occasion of National Voters Day on 25th January to increase the turnout

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://shmutha.org/news/page/6/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Festivals- 15th August Independence Day, 26th January Republic Day and 2nd October Mahatma Gandhi Jayanti, these national festivals are celebrated by the institute. Birth Anniversary and Memorial Day of social reformers/freedom fighters- The birth anniversary of Savitaribai Phule, Sahitya Ratna Annabhau Sathe, Lokmanya Tilak, Dr. Babasaheb Ambedkar, Pandit Javaharlal Neharu were celebrated. Indira Gandhi Jayanti/Rashtriya Ekadmata Diwas Various Days like Science Day, Martyr's Day, Sadbhavana Din, Kranti Din etc were celebrated by the institute. Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen. 1st May is observed as Maharashtra Day and Workers Day, by hoisting the flag and felicitating the workers. Our College belonging to Jain Minority, 15th April, is celebrated as Mahaveer Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice I

1. Title:

Efforts to improve strength of the institution.

2. Objectives:

1. Number of admissions should increase.

3. Context :

College is located in the outskirts of the city, poor admissions are there.

4. Practice :

Various measures are tried as providing bus service, focus on Intercollegiate sports, cultural activities, seminars on career guidance to invite students.

5. Evidence

From Kalyan and nearby area also students have started taking admissions.

6. Problems Encountered

Yet the process is continuously going on. We all stake holders are trying our level best to improve our college strength.

2 1. Title

Felicitation of Garbage Collectors

2.Objectives

To make students aware regarding the role played by the covid warriors

3. Context

The COVID-19 pandemic has presented an unprecedented challenge to public health. This disruption caused by the pandemic is devastating. In this situation the covid warriors were working for us at the cost of their lives.

4. Practice

The NCC and NSS volunteers felicitated the garbage collector. Students understood role played by these people in keeping their surroundings clean especially in this pandemic

5. Evidence

After observing this activity many societies have taken initiatives and distributed mask and sanitizer to these people. Also initiative taken to properly segregate the waste.

6. Problems Encountered

As this period was very crucial we have to be careful for the safety of our students

for each one of us we were not able to implement this activity on a large scale because of the sop's and the precautionary measures and the most important thing is the safety of our students.

File Description	Documents
Best practices in the Institutional website	https://shmutha.org/wp-content/uploads/2023/08/best-practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Excellence, Learning for life, Commitment, Open mindedness, Efficiency accountability, Perseverance are the core values of the institute and as per the mission and vision of the institute the institute is providing KG to PG education in the city with a commitment to high quality education and research. The institute believes in quality education and overall development of the students. Considering this our well-qualified and efficient staff lays emphasis on extra & co-curricular activities along with academic studies. The college is situated in the rural area and most of the students are first generation learners so the management & faculty members are working very hard to provide them quality education and to groom them to stand in this competitive atmosphere. Being a multi faculty, multi lingual and co-education college, it provides the students ample opportunities to interact and grow together not only in academics but in sports, cultural and other extra-curricular activities organized through different committees and cells. The college has well equipped laboratories for all science subjects. The students can avail the library facility even on public holidays with prior permission of the principal. College gives equal importance to sports, physical & mental fitness. College has a well maintained sports ground and gym. To promote the same amongst the youth college has been organizing various inter and intra collegiate indoor and outdoor sports competitions.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To introduce Job oriented certificate courses.
2. To collaborate with reputed organizations for Pre-placement training and placement of the students.
3. To promote higher education, Post Graduation in Science and Arts
4. Promote Research atmosphere amongst faculty and students.
5. Establish an Entrepreneur cell for the students.
6. Coaching center for IBPS & other competitive exams
7. Personality development workshops.
8. To update college website continuously
9. To enhance the e-library facilities available with the college
10. To plan and devise strategies for resource generation
11. To organize additional programmes keeping focus on Faculty Development