



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		SETH HIRACHAND MUTHA COLLEGE OF ARTS , COMMERCE AND SCIENCE
• Name of the Head of the institution	MRS. SHRUTI SANJAY WAIKAR	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9594038025	
• Mobile no	9594038025	
• Registered e-mail	mutha_college@yahoo.co.in	
• Alternate e-mail	waikar.shruti@gmail.com	
• Address	adharwadi jail road, umbardegaon, kolivali, kalyan west	
• City/Town	KALYAN	
• State/UT	MAHARASHTRA	
• Pin Code	421301	
2.Institutional status		
• Affiliated /Constituent	AFFILIATED	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	Self-financing				
• Name of the Affiliating University	UNIVERSITY OF MUMBAI				
• Name of the IQAC Coordinator	MR.JITENDRA RAMRAKHYANI				
• Phone No.	8452001021				
• Alternate phone No.	9324231589				
• Mobile	8452001021				
• IQAC e-mail address	jitendra.ramrakhyani@shmutha.com				
• Alternate Email address	iqacmutha@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://shmutha.org/aqar-2019-2020/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://shmutha.org/aqar-2020-2021/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.26	2019	24/09/2014	23/09/2019
Cycle 2	B	2.07	2019	08/01/2020	07/01/2025
6.Date of Establishment of IQAC			13/02/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
na	na	na	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1) Upgradation of staff for effective virtual lectures. 2) Upgradation of tools required for virtual lectures. 3) NCC should be started in the College. 4) Spread of awareness of SOP among the people. 5) Provide measures of SOP for needy through NSS and NCC</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Upgradation of staff	FDP was conducted successfully for teachers and non teaching staff.	
Upgradation of infrastructure	Upgradation of tools required for virtual lectures.ICT enabled rooms were upgraded and wifi connectivity was improved.	
Improve social awareness among the people with the help of NSS, DLLE and NCC	NCC permission was received and actively conducted programs.	
Provide measures if SOP for needy through NSS and NCC	Programs were conducted like distribution of masks, gloves etc and awareness campaign and vaccination drive was conducted maintaining SOP	

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Seth Hirachand Mutha Shaikshainik Trust</td> <td>07/01/2022</td> </tr> </table>	Name	Date of meeting(s)	Seth Hirachand Mutha Shaikshainik Trust	07/01/2022	
Name	Date of meeting(s)				
Seth Hirachand Mutha Shaikshainik Trust	07/01/2022				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2020-2021</td> <td>31/01/2022</td> </tr> </table>	Year	Date of Submission	2020-2021	31/01/2022	
Year	Date of Submission				
2020-2021	31/01/2022				
Extended Profile					
1. Programme					
1.1 Number of courses offered by the institution across all programs during the year	10				
<table border="1"> <tr> <td>File Description</td> <td>Documents</td> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </table>	File Description	Documents	Data Template	View File	
File Description	Documents				
Data Template	View File				
2. Student					
2.1 Number of students during the year	250				
<table border="1"> <tr> <td>File Description</td> <td>Documents</td> </tr> <tr> <td>Institutional Data in Prescribed Format</td> <td>View File</td> </tr> </table>	File Description	Documents	Institutional Data in Prescribed Format	View File	
File Description	Documents				
Institutional Data in Prescribed Format	View File				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	140				
<table border="1"> <tr> <td>File Description</td> <td>Documents</td> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </table>	File Description	Documents	Data Template	View File	
File Description	Documents				
Data Template	View File				

2.3	70
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	36
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	40
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	26
Total number of Classrooms and Seminar halls	
4.2	6980782
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	32
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
planned and documented process	

University has permitted UG courses, B.Com, B.Sc., B.A., self financing courses like, B.Sc. (Information Technology), (Computer Science), BMS, Bachelor of Accounting and Finance, BMM, Banking and Insurance. M.Com. For smooth working of day today activities , Departments are formed like Arts, Commerce, Science, IT and CS, Self-financing courses. Each Department is headed by senior most Professors. They find out the necessities of appointing new faculties as per the workload available, with the help of Principal. Accordingly Department wise time tables are prepared, taking into consideration availability of class rooms. As per the conveniences of faculties workload is distributed among them.

This planned process smoothly and effectively carries out curriculum delivery. Every year the same process is followed with few Upgradations.

This year covid-19 pandemic caused an uncertain lock down period, hence responsibility of all staff has increased a lot. Teachers are asked to take virtual classes. Principals and hods have made up the minds of the students to attain the online classes. They are mentally as well as physically disturbed. Whatsapp groups are prepared class wise by each class mentor, to send them lecture links and to communicate with them.

During this crisis it is difficult to conduct curriculum smoothly and effectively. Yet mentors paid a lot of attention to their mentees, tried to solve their problems, provided them study material in the form of pdf files, Google sheets, youtube videos links, etc. Each department organized webinars to make them aware. Before the Semester exams, mock exams were conducted.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

This academic year started in lock down due to Covid-19 pandemic. From 14th March 2020 Maharashtra Government and Mumbai University declared lock down. In this situation during virtual meetings a

probable academic calendar was prepared by IQAC Since lock down was ,imposed for a short uncertain period, we were totally dependent on the situation and Government GRs.

For that as per every year, Academic calendar was prepared taking into consideration the present situation and necessity of curriculum. Maximum programs, days celebrations, seminars, etc were organized virtually using Google meet, zoom meets, etc.

After teaching curriculum, practice exams were conducted virtually and results were discussed with students immediately for their improvements.

As per University guidelines online exams are conducted cluster wise by preparing question banks and giving multiple choice questions. Results were prepared by using software and distributed to the students as per their convenience.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Along with the curriculum teaching we always try to inculcate human values and ethics among the students. For the same, different ways are tried.

In the curriculum like Foundation courses certain chapters teach ethics and human values, rights. Those chapters are elaborated briefly.

For gender equality many different programs were conducted, movies like Thappad were shown to them and free discussion on the topics were held. Women development cell organizes different programs to minimize gender inequality.

Ethics and human values are taught through different webinars, guest lectures, through NSS, NCC and DLLE programs.

First year degree course Foundation course helps to teach the environment and its sustainability. Also, different programs of environmental club, field visits help to develop awareness of nature in students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

9

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://shmutha.org/?s=feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may

A. Feedback collected, analyzed

be classified as follows	and action taken and feedback available on website
---------------------------------	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://shmutha.org/?s=feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

263

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

144

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every department, mentor has student's list of the class with complete details. This year since online classes are going on, mentors tried to categorize them as slow learners and advanced learners. They took one more point while classifying them and that

is, those who have difficulties in attending online lectures, collecting study materials. In whatsapp groups they are allowed to communicate freely their problems so that not only teachers even their classmates can help each other.

For slow learners topics are revised, for every topic, test is conducted, their results are discussed with them to upgrade themselves. Teachers are asked to provide study material in the form of pdf files, Google documents, youtube links, ppts presentations etc so that they will understand the topics properly.

Advanced learners are asked to attend webinars of our and other colleges. They are asked to prepare ppts on certain topics and present them before others.

Before university or semester exams twice or thrice mock tests are conducted so that they can attend fearlessly regular exams.

File Description	Documents
Paste link for additional information	https://shmutha.org/?s=mock
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
263	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

It is always true that the students understand the topics better if they are taught by using certain aids or showing them practical. In the staff meetings teachers are asked to use different methodologies to make the teaching learning easier and interesting. Hod's are asked to check and guide teachers to do so.

Experiential learning is the best method of teaching, which is

precisely used in Science. Practicals help them to understand the concepts easily. Also they are taken to fields, for easy understanding. Commerce, Banking Insurance, Accounting Finance students are taken to banks, different firms, industries to understand the concepts. Arts students are taken to visit forts, paddy fields for the same. It is been observed that teaching in this method, they never forget easily.

Participative learning is another good method, here advanced learners are asked to prepare ppts and present in front of others, this motivates slow learners as well and they even participate in it. Sometimes group discussions are organized and every one is given chance to put forth their views. During webinars, guests lectures they are motivated to ask questions.

Also problem solving method is also helpful for effective teaching-learning process for students. Teacher keeps problem in front of students and ask them to discuss and solve it. It helps students to think in that direction.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Previous year that is in 2019-2020, IQAC took initiative to upgrade ICT in teaching learning process. It was considered as one of the best practices of the institution since the institute is located in the outskirts of Kalyan city, hence lot of efforts were taken to install wifi in the campus.

From 14th March 2020 lock down is declared by the Government and it became the major necessity to run the college activities online

IQAC worked harder to start teaching totally virtually. For the same zoom, webex, Google meets platforms are used. Teachers, non teaching staff are given trainings repeatedly to upgrade themselves. New teachers are separately given trainings.

Not only teaching, competitions, webinars, group discussions, meetings of different kinds are also conducted online.

Study material is provided to the students in the form of pdf files, google sheets, even assignments are given on virtual platforms. Youtube and other softwares are used to make teaching learning more effective.

Conferences, webinars are also held on zoom. Licence is purchased on monthly basis to increase the duration of the meetings. College has increased ICT enabled Classrooms, conference halls, computer labs, broadband speed everything is upgraded.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

31

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College has a well-developed system of internal evaluation. Well experienced

senior staff is included in the Examination committee. As per the changes take

place in University exam pattern, committee updates their policies, which are

conveyed to each and every stakeholder, by conducting meetings and by

displaying on notice boards and also on website. During the time of admission,

complete data of the students is registered in online system. Same data is

further forwarded to the exam committee. As University declares exam schedule,

dates are included in Academic calendar. During CBSGS system , teachers were asked to prepare two sets of

question papers, where only 30% repetitions of questions are allowed. Out of

which one paper is selected randomly to maintain security and avoid malpractices. Also the papers are coded and then only their printing and

sealing is done. On the other side, students are asked to fill the examination

forms, they are provided hall tickets at least two days prior to the exams.

Teacher's special meeting is held to make them aware of rules and regulations

of examination. Newly appointed staff is given proper training of filling

necessary forms. Subject teachers are asked to prepare answer key, which are

checked by Departmental heads. Members of exam committee prepare results by

using software, which is prepared by themselves as per their requirement.

Moderation of assessed papers are done as per University norms. Grace marks are

given as per University norms under like NSS, DLLE works done, by concerning

Principal . The Results are declared within a particular span of time. after

the exam gets over. Students are allowed to fill revaluation, re checking,

photo copy forms within 10 days after declaration of results. Malpractices are

immediately conveyed to Grievance (unfair means committee) for further action.

This year covid-19 pandemic caused many changes in the exam patterns. As per Mumbai University directives all exams are taken online. Question banks are prepared by every subject teacher, out of which question papers are set. Multiple choice questions are given to the students in the form of Google sheets virtually. Students who missed the exam due to ill health or participation in extra-curricular

activities of the college are given chance to appear for re exams.

File Description	Documents
Any additional information	View File
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Since CBSGS pattern university is following for UG and PG. Internal exams have become important. Due to which control can be maintained on their attendance, discipline.

Before semester exams their internal exams are taken, who's timetables are prepared by hod's and at least 10-15 days prior to

exam is displayed on notice boards.

Though students are intimated on time few students always have problems. They don't appear for the same. Their reasons are checked by the hod and Principal. Few always have doubts on the marks they have obtained. Such students are allowed to approach Grievance cell. Where they are given justice, within 5-6 days. Grievance cell works very efficiently and gives results promptly so that on time their exams can be taken and marks can be uploaded.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Mechanism of Communication:

The College adopts Outcome based education rather than input oriented. The following mechanism is followed by the

institution to communicate the learning outcomes to the teachers and

students.

Graduate attributes are described to the first year students at the

commencement of the programme.

At least five hours are spent by the teachers for introducing the subject to

the Students.

Learning Outcomes of the Programs and Courses are observed and measured periodically.

Soft Copy of Curriculum and Learning Outcomes of Programmes and

Courses are uploaded on the Institution website for reference.

The importance of the learning outcomes has been communicated to the

teachers in every IQAC Meeting and Staff Meeting.

The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial, internal exams,

Meetings.

Demonstrate of thorough conceptual understanding in the core areas of all

the subjects with the support of mathematics.

Identify the most relevant concepts that arise in everyday life, and devise a

strategy in order to arrive at the solutions in the respective subjects and are

made to understand the connection between key concepts and applications.

Use basic laboratory equipment correctly and effectively in order to

conduct measurements, and analyze and interpret the results, including a

quantitative understanding of uncertainties.

Locate existing scientific research relevant to a given topic, and evaluate its

accuracy.

Communicate the results of scientific work effectively, making use of clear

and well organized writing and presentation skills

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://shmutha.org/admission/courses-out-comes/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To check the fulfillment of program outcomes regular class tests and internal assessments are conducted and periodically analyzed. For Science faculty , practical are immediate sources to check the fulfillment of program outcomes.

In Commerce and Self Financing courses projects are assigned to the students and on that Viva Voce are taken. Specific topic are taught by the students in the form of Seminars under the guidance of subject teachers. These two methods are helpful in testing the program and the specific outcomes allotted by the university.

Third year students are provided Guest Lectures and different curricular activities to fulfill course and specific outcomes which are reflected in their success in exams and in achieving goals after the course is completed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://shmutha.org/admission/courses-out-comes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

70

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://shmutha.org/?s=feedback>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for Research and Innovation by (i) recruiting and developing desirable human resource, (ii) taking initiative for creation and dissemination of knowledge and (iii) establishing state of the art infrastructure: 1. Human Resource Development At the entry level, college recruits meritorious, dynamic and enterprising young faculty through an elaborate selection process that involves careful scrutiny of applications, testing of knowledge and teaching skills through seminars and selection interviews. The annual performance appraisal system encourages faculty to enhance their teaching, research and administrative skills, as well as social services to the desired level of promotion. Faculty members are encouraged to undergo professional development programmes and organize and participate in Conferences, Seminars and Workshops. Leave is granted and financial support is provided to participants. Teaching and non-teaching staff are encouraged to enhance their qualifications and pursue part-time PhD programs. The institute has a well-defined and published

research promotion policy. Faculty members are encouraged and financially supported. Young faculty across the institute are encouraged to do research, which will help local communities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution has very active NSS, NCC and DLLE committees, which work round the clock. Plan of action is decided at the beginning of the year.

This year since covid-19 pandemic is going on everyone's plan was dependent on the cure, safeguard and spread awareness among the community.

Though members of the committees are very enthusiastic with certain precautions only they are allowed to work.

Rural area people did not understand the importance of using masks and sanitizers. So members made them understand with the help of posters, ppts. They distributed masks among the mass.

People found it very difficult to register for vaccination, also

they were not ready to take vaccines. They organised virtual meeting with Doctor who made them understand the importance of vaccine. They registered for the people not only so they took them up to the centers for vaccination.

Such many activities gave satisfaction to the students, they developed the skill of convincing people, their communication skills also developed by talking to people.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

35

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Seth Hirachand Mutha College is situated in the outskirts of Kalyan city. In Complete pollution free atmosphere, well maintained with all equipment. Regular assessment of infrastructure for maintenance and upgradation, is taken care of. Regular meetings of service providers, as per IQAC suggestions and management notifications to upgrade infrastructure, keeps all the facilities up to the mark. To create an enabling environment for teaching-learning process is equipped with ICT facilities.

Well-furnished, well ventilated, spacious class rooms, conference halls, auditorium support the teaching-learning process. Building is secured by fencing wall, and earthquake resistant. Fencing walls are decorated by painting social and educational messages. For electricity backup generator and UPS batteries are also setup. LED lighting fixtures are used to minimize the usage of electricity. Play ground is well developed, spacious, set for different games which is well protected by fencing wall. After every rainy season and intermittently leveling is done. State and District level matches are also held here. Eco friendly campus with separate parking for staff and students. We obtained grant to develop Gymnasium from Sports Department of Government of Maharashtra, also aid is received for development of ground and flood light with solar equipment. Canteen is maintained with hygienic conditions. Laboratories are with sufficient infrastructure, required equipment

and accessories. Laboratory assistants take care of belongings of the labs, also departmental heads take regular follow-up. Well updated library, with advanced technology. Fully mechanized with SOL software. Text books, reference books, e-journals, online journal inflienet is also in use. Special arrangements for researchers, like computer with Wi-Fi, copier and separate place for self study. Spacious Auditorium. Security system, Closed Circuit cameras are in use. Rainwater harvesting system is setup. Bore well water is used to maintain the garden in a proper pipeline system. Composting plant is also setup.

Learning resources are regularly updated as per necessities. Dustless white boards are set in self-financing rooms, for board writing and as screen for projector. Conference halls are with projector. Campus is well planned and Wi-Fi access is provided in the campus for updating their knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Spacious Auditorium totally made of tuffen glass, sufficient stage, where varieties of programmes can be conducted. Also conference halls are spacious to conduct seminars, quiz , competitions etc.

Spacious play ground is one of the attractions of our college. It is well equipped for different games including cricket net practice. Aid was obtained for it's development from Government of Maharashtra sport's Department. Time to time it is updated and maintained, encircled by flood lights, so that night tournaments also can be held. Our school and college Annual days are celebrated without hiring any hall as at a time more than 1200 people can easily get accommodated here. Marriage, birthday parties, Engagement parties and celebrations of Management and staff are celebrated here without charging them. In the year 2017-18, football was played in the nation on Prime Minister's directions (instructions) on our ground. 20 different schools and colleges had participated and the game was played entire day. Also National level Volleyball team of

Maharashtra was given 10 days training on our ground by department of sports of Maharashtra.

Gymnasium is well equipped with all necessary equipments. It is been developed with the help of aid obtained by Sports Department of Government of Maharashtra. All stake holders take the advantage of it and also take care of all the equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1511458

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library is spacious, has many varieties of books. We have Integrated Library Management System (ILMS) SOL that is Software for University Libraries. Total number of books in the library are about 1069 , books of book bank about 1000, 11 journals, 22 magazines and periodicals, online journal e- Shodha Sindhu(enlist) are also subscribed. Proper system of registration, issue return of books is computerised. Daily students and faculties of reading rooms data is maintained. About 15 different types of newspapers are brought every day, for quality reading of stakeholders. Computers along with Wi-Fi access, copier are made available. Every year budgetary provision of about one lacks is made only for purchasing books. Library committee is very alert in updating the library as per needs. Every year at the beginning of first year students are taken to library for orientation, they are made aware of the entire system of library. Books other than text books are displayed to improve general reading of the students. For economically weak students book bank schemes of University as well as Management are provided. We have collaboration with Kamla Devi College and R.K.Degree College of Arts, Commerce & Science, Saravalli , Murbad college, so that it becomes convenient for the stake holders to access the information. About 20% accommodation is made available in reading room, it is been made studios by hanging appropriate slogans and photos. For the needy students, during exam period timings of reading rooms are extended. On holidays also it is kept open on their special demands. Every year library audit is also done and the corrective measures are taken into consideration to upgrade the system. Library has e- journals, e- Shodh Sindhu membership, all the stakeholders make use of these online books exclusively. College has 56 volumes of encyclopaedias, which provide updated knowledge of different fields. Percentage per day usage of library by students and teachers are maintained.

On special requests, outsider students are also allowed to use the library facilities and reading room for their research work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

33875

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has upgraded its IT facilities including Wi-Fi frequently as per the needs and requirements of this pandemic situation, as entirely college business is going on virtually. The college has recently upgraded the internet connection bandwidth from 4 Mbps to 50Mbps speed in campus Wi-Fi facility. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD projectors, Xerox machines. Online admission process, dynamic website, and various softwares are also in process. Every Computer has additional back up with UPS system. The teaching and learning process is enhanced through incorporating ICT tools and e-resources. Jio Net, Citylink and Swaraj Net services are used to create academic awareness among the students and staff. Various soft wares like R-tool, Scilab, Net Beans etc are used as per the demand of the syllabi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the

B. 30 - 50MBPS

Institution	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
1511468	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p>As College is well established different systems are going on hand in hand. Like Laboratories, Library, classrooms, sports ground, etc. Their cleaning, fixtures, breakages are taken care by the committees. We call them Service Providers. Their regular meetings are</p> <p>conducted with Chairman of the Trust, Principal, and IQAC coordinator. Inspections are made at regular intervals and corrective measures are finalized after discussion with them.</p> <p>Laboratory Assistants are appointed to take care of all the equipment, chemicals, and fixtures of the respective labs. IT department . assistant take care of all computers, their accessories and the software installation.. Every lab has at least one attendant</p>	

to take care of cleaning. Practical schedules are prepared by Head of the Departments. at least one week before, which they display on notice boards, accordingly lab assistant keeps the chemicals/equipment ready.

Overall each class of every faculty's lecture timetables are fixed, slightly changes due to absenteeism of faculties are informed to the students prior. Class rooms for each class is fixed, so there is no clashes of timetable, of any one is observed. Also remedial classes are arranged by checking the class room and availability of the subject teacher. Extra-curricular activities are always scheduled prior. At the beginning of the year, Year plan is planned, that may change due to local problems, or else any other emergency. Exam schedule is also fixed, accordingly students are informed, exam forms are filled, and exams are conducted. IQAC coordinator and Principal take feedback from every stakeholder time to time. Necessary corrective measures are applied. Periodically meeting with management is conducted, to provide feedback of every process of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

144

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

70

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the rules and regulations of Mumbai University, each year student

council is formed. Teachers of the committee, distribute the responsibilities among them, as per their interests. Many of them are included in different committees. Under the guidance of teachers, they organise different programmes, which help them to inculcate skills of management. Student Council is formed by selecting representatives from each class they are called Class Representatives (CR). Among them Ladies Representative (LR) and General Secretary (GR) are elected. Regular meetings of the council members are conducted at least 10 days prior intimation is given for the same. We have active student council which participate in various other committees like IQAC Committee, College Development Cell , Women Development Cell, Anti Ragging Cell, Grievance Redressal Cell, Placement Cell, Sports and Cultural Committee, Library Committee, Alumni Cell. They actively organise different sport and other activities under the guidance of teachers. Also their suggestions are given importance while maintaining code of conduct of the college. In academics they assist teachers in arranging remedial classes, extra classes, during holidays, arrangement of

seminars,different events, celebrations, annual day, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College Alumni Association is registered. Actively works, keeps contacts with the pass out students. Every year twice their meets are organised on National holidays (15th August and 26th January), so that it becomes convenient for them to attend. Also present students are called, so that they can interact with alumni. Free interactive sessions are kept, where present students take advantage of their experiences. But this year due to lock down no meetings were scheduled.

Few of them are working on higher posts, they take Guest lectures for the present students like, career guidance, how to face interviews confidently, few take subjective sessions on projects or on particular topics.

Few students have donated books to make library enriched of reference Books.

Few choreographed annual day events to make it more memorable. On annual sports days previous years university champions worked as coach for freshers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

For fulfillment of college mission, the leadership strives to maintain an open and interactive environment. All stakeholders are encouraged for active participation and to voice their innovative ideas in decision making and policy formations.

College promotes participative management, for the same under the guidance of IQAC different committees are given freehand for organizing activities. Action taken reports of every event is discussed in the meetings, all share their views for effective implementation of policies. Management and staff work with complete unison with each other in tune with vision and mission of the college. Newly recruited staff is made aware of vision and mission of the college, motivated for further studies. Performance appraisal system (PAS) works without any predispositions. Internal audits are done regularly. Annual budget is prepared, considering requirements of each departments, laboratories and library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College encourages culture of participative management by involving staff members in a number of administrative roles. College promotes a culture of participative management as all college operations are managed by different committees constituted for academic and non-academic activities. Each committee comprises teachers and a representative of the student council.

College admission process, purchases, timetable, workload distribution, organization of curricular and non-curricular activities, etc. are governed through respective committees, under the guidance of IQAC. The Principal, Chairman personally take meetings to study ATR of every event for further improvements.

The best example of decentralized and participative management is as follows.

After the first visit of the peer team, we decided to make the entire business of the college go online. For that, members of the IT department are called for suggestions. Different areas are selected, like admission process, entire admin office work, data storage, teaching and learning, teacher's daily activities, attendance of the students and staff, exams, assessments, feedback mechanism, etc.

Initially many difficulties were faced. Beginning with, proper broadband connection, which was not possible due to satellite connection problems. During the time span slowly this problem was minimized as our repeated requests and follow-ups of concerns department. At present college has two different broadband systems with 50 MBPS speed each, just for the sake of safety. If one gets hanged, another will keep working. University of Mumbai also has provided a Jio net link to all the Colleges, but yet in our college it's not working.

College IT staff decided the system, accordingly Admin office staff is given training, now fees receipts are totally made computerized.

Now the admission process is made online. But yet as the students are coming from rural areas, it becomes difficult for them to fill the online forms. Clerical staff help them to fill the forms, hence fees collection totally cannot be made online, and so manual system is also working side by side.

Teacher's data is totally on college generated email cloud, and even all activities including exam timetables are put on Google drive. We have well updated website, where we try to put recent activities, rules and regulations, current notices. Also staff is trying to provide training to the students to access website to know the current notifications. Very soon the entire business will be made computerized. For the same each department has given one computer for easy accessibility.

Tireless efforts of IT Department and IQAC have made the task complete. Yet new additions to make the system user-friendly is continuously going on.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plans are decided by the Mumbai University. Their plans they convey to affiliated colleges, accordingly action plan is decided by the college administrative committees. In the year 2013-14, University decided to introduce CBGS system in the curriculum. Representatives of Examination committee attained the workshops, conducted by University. As per College strategy, they informed the same to the Principal, then Head of the Departments meeting was held to inform the changing pattern. Then each Department held meetings to convey the changes in exam pattern and marking schemes. Every teacher is asked to prepare teaching plan of their subjects, as per the new changes. Departmental Heads provided proper help to them in this matter. As per every year Parent-teachers meeting were conducted, parents and students were informed about the exam pattern in brief.

Exam committee took lot of efforts to conduct the exams as per new pattern, setting of papers were done accordingly.

Results, were prepared with the help of IT teachers. Once again in the academic year 2016-17 revised 16 pattern was introduced.

As the pattern got changed, College had to change its certain policies.

Timetable committee, had to distribute workload twice a year as per the semester pattern. Norms of UGC are followed for the same. While preparing the timetable, classrooms are also allotted to each class.

Importance of attendance was properly conveyed to the students, their attendance was given more attention.

This year due to lock down all lectures are conducted virtually, for the same what's app groups are opened, links of lectures are conveyed through these groups to the students, hod's, Principal observe the lectures whenever they wish to, for that one group is formed, where all teachers send their lectures links also they convey their unavailability at times for better and fast communication.

Certain important, functional committees, like Anti-ragging Cell, Tobacco Control committee, Women Development Cell, student Grievance Cell, etc. work hard to create a studious atmosphere in the campus, also try to inculcate best social and moral values among the students. It is been observed now a days that, students are reluctant to attend lectures regularly, to improve their interest in College activities and in subjects study tours are organized as per their syllabi demands.

But this year due to Covid-19 pandemic instead of study tours, webinars, different competitions, quiz, cultural events are organized virtually.

IQAC, CDC , management all are very keen in overall development of the students, they accordingly prepare their strategic plans and implement them.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For smooth working of the College, to fulfil vision and mission of the institution Local Managing Committee has divided the college business into academic, administrative, statutory and service providers. These all work under management (CHAIRMAN), Principal, IQAC and CDC At the beginning of the year policies and year plans are finalised and given to other committees for implementation.

IQAC and Management sits together to decide the academic planning. Then each member is given certain responsibilities.

Academic works, mainly teaching learning process is actively carried out under the guidance of Head of the Departments of each faculty. They prepare time tables, distribute workload as per UGC / University norms. They ask teachers to prepare lesson plans, timetable for Remedial teaching, classroom allotments, organize seminars, workshops for the benefit of students and staff. Student council is formed as per the norms of University. These elected students are further included in statutory bodies for efficient work.

Staff is recruited as per eligibility criteria and selection procedure decided by Mumbai University.

Administrative office works under Head Clerk. All junior clerks are allotted work, they are given proper training. Entire process is made online, hence data collection and filling it properly is necessary.

All statutory committees, like NSS, DLLE, Cultural, sports, Women Development Cell, Antiaging Cell, Placement, Library, Grievance Cell, etc. are formed. Activities to be conducted in the year are planned, at the beginning of the year, accordingly throughout the year programs are conducted. After each programs is over Action

Taken Report is submitted to the Principal, within a month.

Supporting systems are also very important. Like Canteen, should provide quality hygienic food at moderate price, for the same Canteen committee keeps observation regularly. Gymnasium is another important for the stakeholders. Committee decides timings for all, maintains records.

All service providers, like Electrician, plumber, Computer Maintenance, Carpenter, etc. are tied up for better and quick Maintenance. Their meetings are taken as per the requirements.

Each stakeholder can give freely his/her suggestions for the betterment of services. Their feedbacks are seriously given a thought and then only action plans are decided in each sector.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Entire teaching and non-teaching staff is treated as Mutha family!

They are free to give suggestions for the betterment of college. Their contribution in development of college is remarkable. Following facilities are provided to teaching and non teaching staff:

- Staff is provided Free Bus service to and fro.
- They are felicitated on their birthdays personally by Chairman and Principal, with letter of greetings and sweets.
- On their special achievements they are felicitated specially.
- They have given liberty to use campus, auditorium for their family functions on holidays without affecting teaching-learning process, Free of cost.
- Every day refreshing tea is provided to the staff, during recess time.
- On the occasions of festivals sweets are presented to them.
- Every month Salary is made up to 10th of every month, but during festivals, even they are given advanced salaries.
- On serious household problems, they are provided advance funds, on their requests.
- Loan on provident fund is provided as per norms of Government of India, on their requests.
- Casual and medical leaves are provided to them as per University norms.
- They are encouraged for further studies, by providing concessions in timings and fees even.
- Non teaching Staff i.e. Class IV employee were given free Ration during the pandemic.

During Covid-19 pandemic, sufferers of covid was given all possible

help like leave, financial help including medical support.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of the year Head of the Department takes Performance Appraisal Report from teachers and non-teaching staff. IQAC coordinator and Principal scrutinize them, marks are calculated, then the reports are discussed with the Chairman. Accordingly new policies are decided. Administratively it helps to take decisions, planning and training are decided for their development. Also

increments are decided on the basis of their performance. The teacher's performance appraisal forms consist of:

Category I: Teaching, Learning, and Evaluation Related Activities

Category: II: Professional Development, Co-curricular and Extension activities

Category: III: Research and Academic Contributions.

Evaluation by students - The college collects structural feedback from students on teacher's performance at the end of every Semester for further improvement and implementation.

Students suggestion box is another mechanism that is instrumental in collecting

information about the level of satisfaction they get from the services provided by the staff. Their

suggestions are also considered to decide the promotional issues and the aspect of transfer of the non teaching staff from one department to another.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year the institution conducts an internal audit by appointing competent authority. Which inspects each and every aspect of the

institution.

The Internal Audit was held by CA Anvesha Jain & Co. Their suggestions were taken into consideration for improvements.

Library Audit was conducted by Senior most of Librarian from other college were called.

Structural Audit was done by Engineer / PWD Dept Mr. Santosh Gupta and NBC (National Building Code Certificate) was issued to the College.

Green Audit was conducted by forest department of KDMC (Kalyan-Dombivli Municipal Corporation).

Financial audit is given to CA Aakash Pendse & Associates . Yet it is under process, but previous year's audits are complete and no major objections are raised up till now.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the college is Self funded ,students' academic fees is the main and only source of Income. As per the number of admissions, the budget is prepared taking into consideration salaries of all the employees, library, laboratories ,infrastructure , other miscellaneous expenditures etc which is informed to IQAC and accordingly it is implemented.

Since covid-19 pandemic period is going on, maximum students are not in position to pay the fees. Hence the college is with minimum funds. The manage the entire college business is the biggest challenge in front of the management.

Necessary expenses like salaries, electricity, water bills are paid, each and every department tries to minimize the expenses. Like only one bus is used for transportation instead of 3-4 buses to save money and fuel.

College is trying to raise the funds by conducting different exams in the Institution like, Chartered accountants exams. Also ground, Auditorium are given for small programs, celebrations, NCC camps etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation, and institutionalization the college has established the Internal Quality Assurance Cell on 13th February 2013. Since then IQAC has become instrumental in suggesting a number of quality improvement measures in the college.

IQAC plays an important role in inculcating research culture in the college. Due to the efforts taken by IQAC at present To cope up with the changing world scenario IQAC has tried to keep pace with the ICT

enabled teaching learning process as a result of this over the years IQAC has set up many ICT enabled smart classrooms to facilitate the teaching-learning process. E-journals, e-books database, 50 Mbps internet connection with campus Wi-Fi facility are available for the students and staff.

The IQAC has organized many Seminars/Conferences/ Workshops in the last many years.

Financial support and motivation is provided to the faculty for presenting their research work in Seminars /Conferences/Workshops etc.

Besides this IQAC has taken following initiatives for the institutionalization of the quality culture in the college;

- 1) Upgradation of staff for effective virtual lectures.
- 2) Upgradation of tools required for virtual lectures.
- 3) NCC should be started in the College.
- 4) Spread of awareness of SOP among the people.
- 5) Provide measures of SOP for needy through NSS, DLLE and NCC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through its various Staff Council committees like the Academic Committee, Internal Assessment Committee, Placement Cell, etc. Students' Internal assessment and attendance is monitored and evaluated at periodic intervals. Placement cell organizes annual placements. The academic committee reviews the results and plans

activities for the academic growth of the institution at large.

Various quality initiatives for improving the teaching-learning process taken by the Institute have been-

Organization of seminars, workshops, faculty enrichment programs and training for faculty as well as students (Dedicated faculty enrichment programme on Teaching-Learning Process:

Use of ICT in teaching and learning is encouraged.

E-resources for various courses are regularly shared with students. These have been detailed in different criteria before this.

Feedback from students, alumni and parents have formally been taken and the data is analyzed. Availability of feedback forms on the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College promotes gender equity, especially necessary for the students of rural area. Girls from rural area are very shy, lacking confidence and bit depressed. To boost up their confidence, women development cell organizes different programs, webinars like women development skills by Karolin Farnandis, Life with Yoga, etc. In formation of students Council they are given equal opportunities. Separate Ladies representative(LR) is appointed. They are shown movies which promotes gender equity like Thappad movie. Free discussion on gender related topics. Committees like Women Development Cell, Anti Ragging Cell very keenly look into the matter, that no such issues should be raised in the campus.

Also college has kept suggestion box which is opened at regular intervals, students are asked to drop their problems, suggestions in the box, which can be answered and solved immediately.

File Description	Documents
Annual gender sensitization action plan	https://shmutha.org/?s=cancer
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Separte Common Room Available

7.1.2 - The Institution has facilities for

C. Any 2 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

A proper management of solid waste is there in the campus . Plants leaves are dumped in the specially designed pit to prepare manure out of it, which is spreaded in plants as the best manure. Traditional methods like Used tea powder is stored and used as manure in garden plants. Rest solid waste is connected to the safety tank, which is disposed in Government common system. Wasted oil, old tires and broken spare parts of college buses are send for recycling. Newspapers, out dated books of library, other papers are sold in time. unnecessary waste and plastic waste and other hazardous waste are sold off by proper scrap channel.

Liquid waste management

Two garbage bins dry and wet wastes are separated and placed on each floor of the college building . College has installed Rain Water Harvesting system. The entire terrace water is properly channelized and collected in rain water harvesting pits. Further this water is used to water the plants by using various water saving instruments like sprinklers, pipelines etc. This helps in proper usage of water throughout the garden. Drainage systems are properly audited by civil engineer & necessary maintenance is done. Liquid waste is also carried further to Government drainage system through proper pipeline. Drainage system is renovated and maintained regularly by the college to maintain the cleanliness around the college.

Biomedical waste management

NA

E-waste management

For E- waste college has tied up with IDF Institution, who have setup one bin in the campus, where all the stakeholders put their E-waste for further recycling. Also, our IT service provider Mr Nitin Bankar try to reuse maximum of e-waste. The collected e-waste is sold to the proper agency for recycling,

Waste recycling system

Hazardous chemicals and radioactive waste management

NA

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of	A. Any 4 or all of the above

reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution comes under religious minority, Jain. Though it is so, all religious, linguistic students are there, studying together with harmony.

College celebrates all festivals, days related directly or indirectly to unity. Like, along with the national days, college celebrates Marathi Bhasha Day, Hindi Day, Christmas, Eid, Diwali holidays are given.

Uniform is not there, but yet proper dress code each and every stakeholder should maintain, and that is strictly observed. Rules and regulations are same for each and every one.

Constitution day, National days, Environment related days like Science day, Environment days are also celebrated to make them aware of Nation, rules and regulations and importance of Biological balance. Yoga day is celebrated to inculcate healthy habits among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

Institution is very keen in inculcating good values among the stakeholders and transforming them into ideal citizens of India, since it is highlighted in college vision and mission.

Constitution day is celebrated by not only just reading Preamble but exhibition of photos of constitution, rally, speeches of speakers, discussion on it, like different programs are conducted.

NSS, NCC are actively working on inculcating good values, among them by organizing different programs like, blood donation camp, cleanliness drive, distribution of masks, paper bags among the community, health camps for community, etc.

Also themes of Annual day, quiz competitions, other cultural events are based on patriotism topics.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among the stakeholders.

Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. The celebration includes the hoisting of national flag, Alumni meet and spreading a warm message of nationalism in a speech by the Principal. Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices.

26 november, this is a day to remind the students about the constitution of the country and the need to abide by it at all times.

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's

times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation.

Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October every year. Sadbhavana Diwas celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel.

International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfillment.

Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen

1st May is observed as Maharashtra Day and Workers Day, by hoisting the flag and felicitating the workers.

Our College belonging to Jain Minority ,15th April, is celebrated as Mahaveer Jayanti and on this occasion competitions are been organized and values of Non Violence are inculcated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice I

1. Title of the Practice

During Covid-19 pandemic providing maximum help, support and awareness to the community.

2. Objectives of the

1. To spread awareness among the community.
2. To minimize wrong information about covid-19
3. Vaccination of maximum people

3. The Context

It was observed that people were not taking seriously covid-19, nor taking any type of precautions Also there were many people not ready getting vaccinated.

4. The Practice

With the help of NSS and NCC webinars were organized of doctors to make people aware of does and don't during pandemic covid-19.

Actually masks, hand gloves and sanitizers were distributed among the community also to police men.

Common people were not ready to take vaccines, volunteers approached them personally, convinced them to take the vaccine dose, not only this much, helped them to register themselves, took them upto the destination and brought them back to home by college vehicle.

5. Evidence of Success

Many people are now vaccinated, they started taking precautions due to which cases in college vicinity became negligible.

6. Problems Encountered and Resources Required

Community people appreciated their work and if now they come across such people they bring them to us for awareness. Also for our own students vaccination drives were held in the campus.

Best practice II

1. Title of the :

Efforts to improve strength of the institution.

2. Objectives of the Practice :

1. Number of admissions should be increased.

3. The Context :

Since college is located in the outskirts of the city, poor admissions are there. Which further causes problems like funds availability, salaries, etc.

4. The Practice :

CDC, IQAC and management seriously thought on this problem and many measures are tried like providing bus service, advertise, etc.

Intercollegiate sports, cultural activities, seminars on career guidance to invite students and Parents to college campus

5. Evidence of Success:

From Kalyan and nearby area also students have started taking admissions. Previously only local students used to take admissions

6. Problems Encountered and Resources Required

Yet the process is continuously going on. We all stake holders are trying our level best to improve our college strength.

File Description	Documents
Best practices in the Institutional website	https://shmutha.org/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

During Covid-19 pandemic major problem an institution faced is financial, since it is self funded institution. It is difficult for the students to pay the full fees , which is the only source of

Income for the college. As all the activities of the college are going on. Bills, payments are non avoidable expenses.

College tried to raise money by conducting different exams in the campus. Providing ground for small functions, Auditorium for meetings, NCC camps etc

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

College tries to progress, in spite of many shortcomings. Staff puts in a lot of effort to bring up the college strength. Though the location of the college is bit far from the heart of the city many measures are applied to overcome this problem. We try to develop infrastructure College buildings and its beautification, with all possible amenities for education. To promote higher education, Post Graduation in Science and Arts .

To sign MOU's with different industries and institutions to facilitate stakeholders.

Research atmosphere would be be upgraded.